

Gem City Dog Obedience Club Board Minutes **2/15/2026**

Board Members Present: John Clifford, Michelle Collett, Lynn Conrad, Rachel Corbett, Sam Davis, Steve Hart, Alicia Heidorn, Angela Profitt, Kathy Roberts, Barb Siler, and Deb Werts

Call to Order: Meeting was called to order at 7:01 pm by Michelle Collett. A motion to accept the board meeting minutes of 1/18/2026 was made by John Clifford, Alicia Heidorn 2nd the motion, motion carried.

President: Michelle Collett. Nothing to report.

Vice President: Steve Hart shared a calendar of rental agreements for 2026 and confirmed contact information. It was noted that there was not a contract for SOK9s for April 18-19 2026 for the in-conjunction event with barn hunt. Steve will reach out to Kathleen O'Neill

Membership: Sam Davis. See attached report. Sam passed around a tablet with the new app.

Treasurer: Kathy Roberts. See attached report. Sam made a motion to approve the Treasurer's Report, Barb 2nd, the motion, the motion carried..

Registrar: Maggie Melton – not present, Registration for Session 2 opens Monday. Agility registration has been out for a couple weeks.

In an effort to try and have some uniformity for all the classes, Maggie sent all the registrars a new roster form and requested they use it for Session 2. This form is less complicated and easier to read.

Obedience: Barb Siler. See attached report. Sam spoke about the Barn Hunt League that is brewing.

Agility: Deb Werts. See attached report. Deb ordered weave poles and they are not what she had expected. The footing is different than the rules require and they are heavy. The purchase cost was 699.99. The cost to send them back is \$450. The rules regarding the type of agility poles has changed, but Deb is checking to confirm that the rule is enforced/necessary. She is interested in possibly selling the set because of the cost to send them back. Perhaps a representative from the company will be at an event at the Roberts Center where we could deliver them.

Maintenance Report: John Clifford. See attached report.

The land is currently a swamp.

There is a bat that is hanging out on the building near the entrance which may be concerning if it is still there for the upcoming trials the weekend of the 20th.

Old Business: Nothing.

New Business:

Crating guidelines for rally and obedience classes: There is a student in a class who does not want to crate her dog. It was stated that this should be a class rule and not in the Standing rules. Standing rules only apply to members. If a person does not agree to abide by the class rules, they should not be in the class and the money can be refunded. Standing rules apply to members, so they do not apply to a person in a class who is not a member.

Incident report discussion: At the Instructors Seminar there was an issue with a young man who had been in the parking lot and he eventually entered the building. He was told that GCDOC is private property and that he should leave. He loitered and a couple of other young men showed up. They were told to leave the property multiple times. Discussion regarding on if this was a police matter.

An alarm to the HVAC system went into alarm. There seemed to a power blip. The alarm, which is in back of the turf room, can be reset by a switch on the bottom of the alarm.

There was a discussion regarding possibly changing companies that monitor our alarm system because ADT doesn't seem to be very responsive.

Adjournment

A motion was made by Steve to adjourn the meeting at 8:07.

Respectfully Submitted by Rachel Corbett, GCDOC Secretary

2026-02 Membership Report

- **Applications:** Received two new member apps this month.
- **Digitizing and Unifying GCDOC Records:** The mini app for teachers to add notes to their students is 95% of the way there. I need to make sure permissions are appropriate (e.g., other people can't change member profile records), and then make some walkthroughs. Hopefully I will be able to do it before classes start.
- **Digital Sign In/Out:** In the same app, volunteers will be able to sign in and out. I would still approve all hours entered digitally, to prevent accidental doubling up. I printed and brought new volunteer sign in sheets as well.
- **Member Profile Updates:** Before the membership meeting, I'm going to upload members' 2026 YTD hours to their WordPress profiles.
- **New Membership Packet:** I want to create a "Welcome to Membership" packet for GCDOC. Would anyone be willing to write up or share a brief introduction to our special events (banquet, awards), monthly activities (FitDog, run throughs), and anything else that might be useful to new members?

Gem City Dog Obedience Club
Profit & Loss
January 2026

	<u>Jan 26</u>
Ordinary Income/Expense	
Expense	
Facilities	
67200 · Repairs and Maintenance	
67250 · Northcutt Repairs Maintenance	
67260 · Security System	71.12
67250 · Northcutt Repairs Maintenance - Other	74.18
Total 67250 · Northcutt Repairs Maintenance	<u>145.30</u>
Total 67200 · Repairs and Maintenance	145.30
68600 · Utilities	
68670 · Utilities - Northcutt	
68677 · DUMPSTER TRASH PICK UP - NC	738.91
Total 68670 · Utilities - Northcutt	<u>738.91</u>
Total 68600 · Utilities	<u>738.91</u>
Total Facilities	884.21
57000 · Seminar/Class Expenses	
57500 · Presenter Fees	780.00
Total 57000 · Seminar/Class Expenses	<u>780.00</u>
Total Expense	<u>1,664.21</u>
Net Ordinary Income	-1,664.21
Other Income/Expense	
Other Income	
50500 · Cost of Running the Store	-5.74
Total Other Income	<u>-5.74</u>
Net Other Income	<u>-5.74</u>
Net Income	<u><u>-1,669.95</u></u>

Pay Pal Transfer 2-11-26 -

Included 7704.87 For 25 Obedience Classes

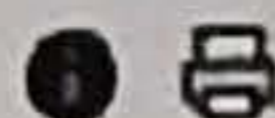
3195.76 BH Trial + 285 Deposited Cash

Gem City Dog Obedience Club
Profit & Loss
 January through December 2025

	<u>24</u> Jan - Dec ...	<u>25</u> Jan - Dec ...	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
40000 · Income			
40100 · Class Registration Fees	44,404.95	55,034.67	-10,629.72
40200 · Trial/Test Entry Fees	111,969.01	119,755.17	-7,786.16
40300 · Contributions-Unrestricted	18.00	124.00	-106.00
40400 · Rental Fees-Land and Building	16,338.00	18,400.00	-2,062.00
40500 · Fund Raising Income	0.00	45.00	-45.00
40600 · Seminar and Special Event Incom	1,020.00	0.00	1,020.00
40700 · MEMBERSHIP PROGRAM INCOME	1,899.69	4,151.53	-2,251.84
40800 · Contr for Trial Volunteers	6,224.55	11,137.58	-4,913.03
40900 · Store Income	229.21	70.36	158.85
Total 40000 · Income	<u>182,103.41</u>	<u>208,718.31</u>	<u>-26,614.90</u>
Total Income	182,103.41	208,718.31	-26,614.90
Expense			
Facilities			
62400 · Depreciation Expense	0.00	9,714.00	-9,714.00
67200 · Repairs and Maintenance	19,593.29	25,156.36	-5,563.07
68600 · Utilities			
68660 · Land Utilities	10,060.68	13,077.84	-3,017.16
68670 · Utilities - Northcutt	20,217.20	16,370.39	3,846.81
Total 68600 · Utilities	<u>30,277.88</u>	<u>29,448.23</u>	<u>829.65</u>
69000 · Real Estate Taxes	9,387.44	8,852.80	534.64
69700 · Facilities Insurance	0.00	5,590.00	-5,590.00
Total Facilities	<u>59,258.61</u>	<u>78,761.39</u>	<u>-19,502.78</u>
51000 · Trial/Test Expenses	62,641.42	66,156.23	-3,514.81
57000 · Seminar/Class Expenses			
57200 · Class Supplies-Copying/Aids	1,949.74	537.96	1,411.78
57300 · MEETING EXPENSE	20.97	0.00	20.97
57500 · Presenter Fees	7,811.00	6,769.00	1,042.00
Total 57000 · Seminar/Class Expenses	<u>9,781.71</u>	<u>7,306.96</u>	<u>2,474.75</u>
59000 · General and Administrative	9,636.47	1,219.38	8,417.09
64000 · Membership Programs	1,997.31	1,303.49	693.82
Total Expense	<u>143,315.52</u>	<u>154,747.45</u>	<u>-11,431.93</u>
Net Ordinary Income	38,787.89	53,970.86	-15,182.97
Other Income/Expense			
Other Income	-312.56	3,814.56	-4,127.12
Net Other Income	<u>-312.56</u>	<u>3,814.56</u>	<u>-4,127.12</u>
Net Income	<u><u>38,475.33</u></u>	<u><u>57,785.42</u></u>	<u><u>-19,310.09</u></u>

Showing

All accounts



Bank accounts

GEM CITY DOG OBEDIENCE CLUB INC

Total available balance \$258,240.41

BUS COMPLETE CHK (...0980) >

Transfer money

More

\$168,762.16

\$168,762.16

\$0.00

Available balance

Present balance

Available credit

CHASE BUS TOTAL SAV (...0444) >

Statements

More

\$89,478.25

\$89,478.25

Available balance

Present balance

GEM CITY DOG OBEDIENCE CLUB INC

Total available balance \$258,240.41

BUS COMPLETE CHK (...0980) >

Transfer money

More

\$168,762.16

\$168,762.16

\$0.00

Available balance

Present balance

Available credit

CHASE BUS TOTAL SAV (...0444) >

Statements

More

\$89,478.25

\$89,478.25

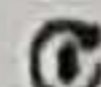
Available balance

Present balance

Credit cards

GEM CITY DOG OBEDIE

Ink Capital (...9135) >



Pay card

More

Grow your business with our analytics



Process payments with Chase to see and get actionable insights.

Rewards



155,169

Ultimate Rewards® points

Travel



Explore millions of business travel options. Book hotels, flights, car rentals & more.

Plan, track & manage



Wealth Plan. Want to buy a new home or retire in style? Transform your dreams into goals with Wealth Plan.



Chase MyHome. See rates, properties and insights, and manage your mortgage.

See your free credit score



Get credit and identity monitoring with Credit Journey®.

Explore business products

Obedience Report 2/15/26

- Fit dog class update: Rosa is out for session 2, but will think about it for session 3
- Instructor seminar February 7 with Susan Crank
 - 35 instructors - agility, obedience, and barn hunt - were there!
 - Huge success and lots learned!
- Next seminar is being “workshopped” through an instructor survey
- UKC obedience and rally trial March 21-22, WCRL April 11-12
- Status quo for next session except for bringing back a couple barn hunt classes and a Wednesday AM beginner class

Board Meeting - BUILDING MAINTENANCE REPORT: February 15, 2026

- The snow was the big issue this past month. The snow removal contractor was able to get to our lot and some of the grass to the flagpole on Wed but had to come back on Thursday to clear additional grass to the east of the door. The ice melt product was able to do the rest.
- Looks like we have another light fixture in the turf room starting to blink. We have a spare transformer, and Rachel will be getting it installed by the 20th before the trial. I will be getting more of the transformers to keep on hand.

John Clifford 2-15-2026