

Gem City Dog Obedience Club Board Minutes  
**1/18/2026**

**Board Members Present:** Michelle Collett, Lynn Conrad, Rachel Corbett, Sam Davis, Steve Hart, Alicia Heidorn, Maggie Melton, Angela Profitt, Kathy Roberts, Barb Siler, and Deb Werts

**Call to Order:** Meeting was called to order at 7:01 pm by Michelle Collett. The motion to accept the board meeting minutes of 12/16 was made by Michelle Collett. Alicia Heidorn 2nd the motion, motion carried.

**President:** Michelle Collett. Nothing to report.

**Vice President:** Steve Hart has been working on the contracts for 2026 and confirmed some contact information with the board.

**Membership:** Sam Davis. See attached report. Sam has been following up on outstanding dues, working on distributing outstanding blue ribbon vouchers. No news on membership app/volunteer hours.

**Treasurer:** Kathy Roberts. Kathy stated we have a balance of approximately \$243,000. Kathy mentioned looking into a money market account/other option to earn more interest on savings. Barb Siler made a motion to approve the Treasurers report, Steve Hart 2nd the motion, the motion carried.

**Registrar:** Maggie Melton. Registration went well. All classes were filled except for the evening Barn Hunt classes on Tuesday. Reported that obtaining vaccination records from classes has been a challenging. A database to handle vaccinations should be considered.

**Obedience:** Barb Siler. See attached report. Congrats to teams who made it into national rankings (Michelle read them out). Kristina Morgan would like to use the building on July 11. More information was requested. It was discussed that waivers for the attendees are needed.

**Agility:** Deb Werts. See attached report.

**Maintenance Report:** John Clifford. See attached report.

**Old Business:** Membership application revisions were reviewed. A motion was made by Barb Siler to approve the membership application. Alicia Heidorn 2nd the motion, the motion carried.

Crating guidelines in the Standing Rules was discussed for Obedience classes, and it was decided that it does not need to be in the standing rules, rather it can be told to students

when they sign up for class via the registration confirmation email.  
Changes to the voucher system was tabled.

**New Business:**

Who handles keys for Northcutt? Kurt still handles the keys.

Wi-Fi permission for rentals was discussed. If needed it can be provided, but don't want to gum up network.

Picnic will be held in conjunction with the June 30<sup>th</sup> Membership meeting. The committee is Michelle Collett, Kathy Roberts, Marcia Pittman, and Rosa Delk. The club would like to use a grill and provide hot dogs and hamburgers, and each participant can bring a dish to share.

**Adjournment**

A motion was made by a member to adjourn the meeting at 8:06 pm.

Respectfully Submitted by Rachel Corbett, GCDOC Secretary

2026-01

Membership Report

Application: Final version is ready for board approval this evening.

Outstanding Dues: I'll follow up with those who have not responded. (11 of 16) Missing

Blue Vouchers: Maggie got me the vouchers; I plan to distribute them this week or next.

Digitizing and Unifying GCDOC Records: There's nothing to share quite yet, but hopefully next month I will have a version polished enough to share.

## Obedience Report

1/18/26

- I asked Rosa to work on a list of things she would need for a class of 5 in a fit dog class - TBD - whether this can be done for session 2
- “Advanced classes needed” was removed from barn hunt requirements - what about vaccines?
- Instructor seminar February 7 with Susan Crank
  - Surveys sent to teachers to gauge their needs and interests.
    - Possible topics include teaching methods, lesson planning, class management, dealing with fearful/aggressive/over-stimulated dogs, etc.
  - 9-4 with a lunch break
  - Agility and obedience (ALL!) teachers invited.
  - Working dogs/handlers will demo (TBD what exactly!)
- Filled two “advanced puppy” classes!
- UKC obedience and rally trial March 21-22, WCRL April 11-12
- Congrats to the teams who made it into national obedience rankings in 2025! Gem City is well represented!

Board Meeting - BUILDING MAINTENANCE REPORT: January 18, 2026

- The pest control company conducted the winter check of the bait stations last Friday. To the concern about reducing the possibility of a dog getting to the bait, I had constructed one 6"x5"x5" wire mesh box to contain the bait station with plans to make more. His suggestion would be to use 3 larger, heavy plastic boxes to replace the existing stations. No extra charge. Some smaller bait stations will be kept and will have the wire mesh boxes on them.
- Semi-annual HVAC inspection & filter change happened on Dec 19<sup>th</sup>. Only thing to report is that the furnace section (not the air handler or the A/C) has significant corrosion inside. This is really not surprising given the furnace's age. They made sure that we have operating carbon monoxide detectors. No guarantee how long it will last.
- Again, the front room heater was found to be turned completely off instead of just temporarily off. Apparently, I did not make the make the revised instruction clear enough OR someone did not bother to look at them. I have added blue tape over the top of the thermostat with a note to LOOK at the new instructions.
- There was slick area in the large front room ring which was approximately 1 foot diameter. This was discovered on 1/6/26, the first Tuesday back. The mop and cleaning solution had no effect. After the cleaning crew finished on that Friday, I got a call that two other areas nearly as large as the first one were found. These were not as obvious or slick. The other mild cleaning products had no effect either. It was not evident to be from roof leaks. I brought down 3 different products used on car interiors to try on the spots. They had little effect. The contaminant appears to contain silicone that most cleaners cannot remove and which has gotten into the surface cracks in the matting. Will try cat litter next. No idea as to its source.

John Clifford 1-18-2026

Agility Report  
Board meeting  
1/18/26

1. Next AKC agility trial is coming Feb 20,21,22
2. Cherrie Treber has retired from ordering and doing the ribbon table for AKC agility. She has done this for years and years. We plan to have a small celebration for her on Friday during the Feb trial. Terri Hendrix and Vicki Head are working together to do ribbons for the foreseeable future.
3. Jump cups have been received. Sherri Heizer will be working to replace the jump strips on our wings.
4. Weave poles are supposed to arrive on Tuesday
5. Mary Beam is unable to continue teaching the foundation class due to health issues. Maggie Melton is teaching the first session. We will see what happens next session.