

## **Gem City Dog Obedience**

### **Club Board Minutes**

**8/24/25**

**7 pm**

**Board Members Present:** Barb Siler, Alicia Heidorn, Michelle Collett, John Clifford, Tami Woodward, Steve Hart, Kathy Roberts, Donna Jennings, Angela Profit, Deb Werts

**Call to Order:** Meeting was called to order at 7:01 pm by Michelle Collett. The motion to accept the minutes from 6/29/25 and was made by Barb Siler and seconded by John Clifford. Motion carried.

**President:** Michelle Collett. Nothing to report.

**Vice President:** Steve Hart. Nothing to report

**Membership:** Tami Woodrow. Nothing to report.

**Treasurer:** Kathy Roberts. See attached report. There is currently \$214.362.50 in the checking and savings accounts as of July 31, 2025. Please note under income for Jan-Jul 25 there is still \$24,000 to be transferred from PayPal. Alecia Heidorn made a motion to accept the treasurers report, John Clifford seconded. Motion carried.

**Registrar:** Maggie Melton. Absent

**Obedience:** Barb Siler. There was a meeting of obedience instructors on July 23. There were some good ideas from this meeting. The next meeting is tentatively scheduled on Oct. 11 at 3 pm. She would like to try to get teaching methods more standardized. Barb would like Gem City to have a table at the Pet Fest held by MVTA on Oct. 11 at Delco Park. She will look more into it. Barb and Deb would like to host a seminar by Suzie Schmidt on Fitness for Jumping. This is tentatively scheduled for November or December of this year. She feels it would be good for both Agility and Obedience students. More information on this will follow.

**Agility:** Deb Werts. She bought a foam rubber panel. She has received the set of gates ordered and they have been installed. The trial in August went well. Thanks to Kathy Roberts and all who helped with the installation of the new fill for the turf.

**Maintenance Report:** John Clifford. See attached report. The board decided that for now the replacement of the bulb for the outside sign is not of great importance. The sign, at its age, is probably very brittle and it would probably end up being a bigger and more expensive job if they tried to take it off to replace the bulb. This can be looked into at a later date. Kathy Roberts ordered a flag and it is being shipped to John.

### **Old Business**

#### **Web stie /tech review**

There was a meeting with the company. They are still working out many of the details. It was decided that the website needs to be the face of the club to the public. It will need membership management, class registration, event management, and SMS text messaging. Much of this is custom and will end up costing more than originally thought. Discussions with the company are still ongoing, but it will take at least 6 to 8 months to have a new website. The board approved the purchase of a new plug-in at approximately 300.00/year for Kris Kieffer to use on the existing website to make it more functional.

## **Land Neighbors Incident**

Signs were installed as proposed at the last meeting. There have been no more incidents of throwing trash over the fence at the land

## **Incident Report Guidelines**

Deb and Barb handed out the revised incident report guidelines. After a discussion there are some changes that need to be made. The revised edition will be presented at the next board meeting. When it is completed, it will be given to all instructors. Some have expressed a desire for it to be placed in the standing rules.

## **New Business**

### **Alarm System**

There have been some issues with error messages appearing on the ADT alarm system pad. John believes the current problem has been solved. There have been questions about who to contact when the system fails or gives these messages. Currently only one person has training on the ADT system and key cards. It was proposed that another person be trained on these as a back-up. That person has yet to be decided. Many feel that the overall system needs to be looked at to make sure we are getting value for the money that is spent.

### **Nominating Committee**

Michelle Collett will head the nominating committee for this year. She will recruit other members of the club to complete the committee which needs 3 members and 2 alternatives.

### **Adjournment**

A motion was made by Steve Hart for adjournment at 8:50 p m.

Next board meeting is September 14 at 7 pm

Next membership meeting is September 23 at 7pm

Respectfully Submitted  
Donna Jennings  
GCDOC Secretary

5:07 PM  
08/24/25  
Cash Basis

# Gem City Dog Obedience Club

## Profit & Loss

January through July 2025

	Jan - Jul 25	Jan - Jul 24	\$ Change
Ordinary Income/Expense			
Income			
40000 · Income			
40100 · Class Registration Fees	23,585.10	35,151.45	-11,566.35
40200 · Trial/Test Entry Fees	58,072.89	62,994.40	-4,921.51
40300 · Contributions-Unrestricted	9.00	59.00	-50.00
40400 · Rental Fees-Land and Building	9,238.00	12,300.00	-3,062.00
40500 · Fund Raising Income	0.00	45.00	-45.00
40700 · MEMBERSHIP PROGRAM INCOME	1,201.85	440.00	761.85
40800 · Contr for Trial Volunteers	1,109.10	3,044.11	-1,935.01
40900 · Store Income	102.81	15.36	87.45
Total 40000 · Income	93,318.75	114,049.32	-20,730.57
Total Income	93,318.75	114,049.32	-20,730.57
Expense			
Facilities	42,023.99	43,006.64	-982.65
51000 · Trial/Test Expenses	38,087.80	40,073.38	-1,985.58
57000 · Seminar/Class Expenses	6,337.38	3,719.00	2,618.38
59000 · General and Administrative	1,554.27	869.89	684.38
64000 · Membership Programs	1,490.35	1,106.49	383.86
Total Expense	89,493.79	88,775.40	718.39
Net Ordinary Income	3,824.96	25,273.92	-21,448.96
Other Income/Expense			
Other Income	-873.01	2,722.56	-3,595.57
Net Other Income	-873.01	2,722.56	-3,595.57
Net Income	2,951.95	27,996.48	-25,044.53

Notes: Paypal deposit needs moved. Not included in this report.

Atty Fees - \$1380. Not ongoing

Equipment sale in 24 not in 25

Cash Balances	Checking	Savings	Total
7/31/2025	\$ 124,888.67	\$ 89,473.83	\$ 214,362.50
7/31/2024	\$ 89,544.14	\$ 89,455.21	\$ 178,999.35
Total		Increase	\$ 35,363.15

Then \$ 214 K in Pay Pal to transfer

Board Meeting - BUILDING MAINTENANCE REPORT: August 24, 2025

- The random alarm indicating code “06” on the ADT controller has been addressed. It was a connection out inside the HVAC unit out back. The external siren was also not working due to a broken / corroded wire. NOW if it goes off again, you will definitely hear it in both rooms.
- Go-2-Pro pest control checked the mouse bait traps last week. Unlike the past 2 years, there was significant evidence of activity (bait being eaten) INSIDE the building. This may have occurred as a result of the agility turf rubber particle work earlier this summer.
- The upper parking lot has been sprayed to control the weeds.
- The two light fixtures that were “blinking” in the turf room were fixed by Rachael by replacing the electrical control units (not the LED).
- The club sign out front needs to have one of the lights out front replaced.
- The flag needs to be replaced.
- The flexible connections on the downspouts are being torn up by the weed-whip operation. I added some additional rocks and concrete CHUNKS by them as protection. The connections will need to be replaced.
- Land maintenance update:
  - The pedestrian door and frame on the Lenehan building along with the entry door handle/lock were replaced. They now have weatherproof keypad locks.

John Clifford 8-24-2025