

Gem City Dog Obedience

Club Board Minutes

7/10/2023

6pm

Board Members Present: Angela Profit, Steve Hart, Donna Jennings, Maggie Melton, Barb Siler, John Clifford, Tami Woodrow, Kristina Morgan, Pam Murn, Alicia Heidorn, Kathy Roberts

Call to Order: Meeting was called to order 6:08 pm by Angela Profit. Motion to accept meeting minutes from 6/11/23 was made by Steve Hart and seconded by Barb Siler. Motion passed.

Vice President: Steve Hart. Steve issued a complaint against the barn hunt coordinators. He stated that they approval for insurance for barn hunt but did not give him enough time to look over the documents before they went to Kathy Roberts. Kathy stated that the insurance was routine, and she thought Steve knew what was happening. Kathy will make sure that Steve is involved in future issues.

Membership: Tami Woodrow. There will be four new applicants who will be voted into membership tonight if there are enough members in attendance. There was a discussion on encouraging members to attend these meetings.

Treasurer: Kathy Roberts. See detailed report attached. The gross profit for the club from January to may of 2023 was 12,191.62. This is a net increase of approximately 7200 over the same time in 2022. The current balance of bank accounts is 119,779.57.

Motion to accept the treasurers report was made John Clifford, seconded by Alicia Heindorn. Motion passed.

Registrar: Maggie Melton. Agility classes for session 4 are open for registration. Obedience will be opening on July 11.

Conformation: No director

Obedience: Kristina Morgan. Classes for session 4 are on the website. The obedience/rally trial in June was a success.

Agility: Deb Werts. Absent. Sent the following report:

AKC Trial coming August 12-13. Workers sheet will come later.

2. Sherri Heizer is having a group of volunteers come to help clean equipment on Tuesday evening

3. While setting the course, we noticed one of the 15-foot tunnels had the metal ribs exposed. We ordered 2 new tunnels from Clean Run.

4. Registration is out and due July 15.

5. We want to organize an auction to get rid of extra stuff we have. Itemizing what is at the land is our first step (and a date to do this).

It was noted that Deb purchased the tunnels after virtual approval. It was questioned if this was appropriate. Since the tunnels were discussed at an earlier meeting and she was approved to buy them at a certain event it was concluded the virtual approval was appropriate. It was discussed that in previous years, when the calendar was made, the directors would submit a budget or a proposal for new equipment that might be needed. The budget would have the ability to be changed if needed. The board decided that this needed to be started again for planning purposes. Directors will be asked to submit a budget this year (December) for 2024.

Maintenance Report: John Clifford. See full report attached. Kathy Roberts made a motion to authorize John Clifford to spend and not to exceed \$14,000.00 for the following projects: Water bottle filling station and replace one toilet; cutting trees and stump removal; bird entrance prevention, cleaning of gutters and installation of needed lights. Barb Siler seconded the motion. Motion passed. John received two quotes for painting of the building. The second quote was cheaper, but Steve wanted to know how the building was going to be washed. Pressure washed or soft washed. John didn't know this so he will contact the company. The painting was put on hold until we have this information.

Old Business

Google drive

Barb Siler stated that the drive is ready. Members can send her material to put on it or they may add their own material.

Proposal for Memorandum

Kathy Roberts is going to write the letter for the memorial donation and present it at the next meeting.

Vandalia Dogs Night Out

This is going to be July 28 at Helke park in Vandalia. Barb Siler has placed the volunteer sign-up on the website. She is looking for members to help with set-up, and demos for agility, rally, and freestyle. Anyone who brings a dog must have proof of vaccinations. She has received bandannas to give out to people. Pet people donated a giant basket that we will raffle.

New Business

Clothing

Items available from embellished threads are now posted on the website.

Barn Hunt

GCDoc has officially become an AKC Barn Hunt Club. Jennifer and Rachel Corbett have asked the board to approve the following items to be able to do barn hunt trials:

1. Hold a Fun Test (September 9).
2. Purchase Barn Hunt Secretarial Software - \$320
4. Purchase more bales, about \$50.
5. Purchase a new whiteboard for use during trials. \$110

6. Order Fun Test Ribbons approx. \$100.

7. Purchase a printer, approx \$200

8. Obtain permission to use the GCDOC PayPal account to receive entry payments for the Fun Test and future trials.

9. Purchase an X-pen to be used in the blind during Fun Test and future trials, approx \$40

10. Purchase 5 reams of various colored printer paper, approx \$75

11. Purchase a one-month membership to Jotform for the month of September for Fun Test entries, \$49

The above would cost around \$1,000. Everything purchased will be used for the Fun Test and future trials. When we begin to have actual trials we will need additional funds to purchase a supply of ribbons. Over time, more bales will need to be replaced.

The fun test on Sept. 9 was approved. Pam Murn made a motion to discuss budgeting barn hunt 1,200. Alicia Heidorn seconded the motion. Motion passed. The budget was discussed, and it was determined the requests were reasonable. There was some confusion as to what they actually wanted to do with the PayPal account. The only person with access to the PayPal is Chris Kiefer.

A revised motion was made by Pam Murn to allow Barn Hunt up to and not to exceed \$1,200.00 for the items above with the following conditions:

1. They must coordinate with Maggie Melton and Chris Kiefer for using PayPal and the website for the fun test and any future barn hunt entries.
2. They must first check to make sure that the items they have listed are not already available at the club.

Motion passed.

Adjournment

A motion was made by Pam Murn for adjournment at 6:47 pm.

Respectfully submitted,

Donna Jennings

Next board meeting is Aug 20 at 7pm

Gem City Dog Obedience Club
Profit & Loss
January through May 2023

6:50 PM
07/07/2023
Cash Basis

	Jan - May 23	Jan - May 22	\$ Change
Ordinary Income/Expense			
Income			
40000 · Income			
40100 · Class Registration Fees	26,725.02	14,763.25	11,961.77
40200 · Trial/Test Entry Fees	31,118.00	26,461.05	4,656.95
40300 · Contributions-Unrestricted	45.00	2,038.00	-1,993.00
40400 · Rental Fees-Land and Building	3,425.00	6,550.00	-3,125.00
40600 · Seminar and Special Event Income	880.00	0.00	880.00
40700 · MEMBERSHIP PROGRAM INCOME	751.00	243.20	507.80
40800 · Contr for Trial Volunteers	1,089.22	2,077.89	-988.67
Total 40000 · Income	64,033.24	52,133.39	11,899.85
Total Income	64,033.24	52,133.39	11,899.85
Expense			
Facilities			
67200 · Repairs and Maintenance			
67220 · Land & Land Equip Repairs	18.68	-137.19	155.87
67230 · Equipment Repairs-Agility	0.00	110.75	-110.75
67240 · LAND/RING MAINTENANCE	500.00	0.00	500.00
67250 · Northcutt Repairs Maintenance			
67225 · Turf Maintenance and Repairs	3,139.00	0.00	3,139.00
67255 · NORTHCUTT - SNOW REMOVAL	399.90	0.00	399.90
67260 · Security System	382.55	395.80	-13.25
67290 · NORTHCUTT HVAC REPAIRS/MAINT	0.00	4,990.00	-4,990.00
67250 · Northcutt Repairs Maintenance - Other	2,250.65	1,496.10	754.55
Total 67250 · Northcutt Repairs Maintenance	6,172.10	6,881.90	-709.80
67200 · Repairs and Maintenance - Other	-45.11	113.51	-158.62
Total 67200 · Repairs and Maintenance	6,645.67	6,968.97	-323.30
68600 · Utilities			
68660 · Land Utilities	5,261.11	1,536.77	3,724.34
68670 · Utilities - Northcutt	8,238.34	9,089.42	-851.08
Total 68600 · Utilities	13,499.45	10,626.19	2,873.26
69000 · Real Estate Taxes	5,184.51	5,713.77	-529.26
Total Facilities	25,329.63	23,308.93	2,020.70
51000 · Trial/Test Expenses	20,168.66	16,841.08	3,327.58
57000 · Seminar/Class Expenses			
57200 · Class Supplies-Copying/Aids	646.58	538.01	108.57
57500 · Presenter Fees	3,100.00	2,890.00	210.00
Total 57000 · Seminar/Class Expenses	3,746.58	3,428.01	318.57
59000 · General and Administrative	1,065.33	348.47	716.86
64000 · Membership Programs	1,479.00	3,220.42	-1,741.42
Total Expense	51,789.20	47,146.91	4,642.29

	Jan - May 23	Jan - May 22	\$ Change
Net Ordinary Income	12,244.04	4,986.48	7,257.56
Other Income/Expense			
Other Income			
50500 · Cost of Running the Store	-2.42	0.00	-2.42
70000 · Soda and Paws Cafe	-50.00	0.00	-50.00
Total Other Income	-52.42	0.00	-52.42
Net Other Income	-52.42	0.00	-52.42
Net Income	12,191.62	4,986.48	7,205.14

Gem City Dog Obedience Club
Assets Liabilities and Equity (Fund Balance)
As of May 31, 2023

6:49 PM

07/07/2023

Cash Basis

May 31, 23

ASSETS

Current Assets

Checking/Savings

10200 · CHASE BANK CHECKING 98,673.34

10400 · CHASE BANK SAVINGS 14,455.21

Total Checking/Savings 113,128.55

Total Current Assets

113,128.55

Fixed Assets

15000 · GENERAL PURPOSE FURNITURE & FIX

15760 · FLOORING NORTHCUTT - TURF 16,503.00

15000 · GENERAL PURPOSE FURNITURE & FIX - Other 11,249.47

Total 15000 · GENERAL PURPOSE FURNITURE & FIX 27,752.47

15600 · Mowers and Land Equipment 2,455.25

15700 · buildings and Land Owned

15720 · 4920 Northcutt Place 26,125.00

15750 · NORTHCUTT IMPROVEMENTS

15780 · Surveillance Cameras 602.02

15781 · NEW DOORS (2016) 11,448.56

15782 · New Lights 10 2022 11,441.55

15785 · Back Door 2022 5,091.20

15850 · PARKING LOT REFURBISH 40,910.00

15750 · NORTHCUTT IMPROVEMENTS - Other 122,208.22

Total 15750 · NORTHCUTT IMPROVEMENTS 191,701.55

Total 15700 · buildings and Land Owned 217,826.55

15800 · NEW ROOF 2020 JULY 80,000.00

16000 · Training Equipment

16010 · Obedience Equipment 1,047.71

16020 · Agility Equipment 4,953.42

Total 16000 · Training Equipment 6,001.13

16300 · Land Buildings Improvements

16320 · ValleyCrest Buildings and Land 3,600.00

16300 · Land Buildings Improvements - Other 2,193.42

Total 16300 · Land Buildings Improvements 5,793.42

16600 · General Purpose Equipment 22,215.65

17000 · Accumulated Depreciation -95,451.50

Total Fixed Assets 266,592.97

Other Assets

19000 · DEPOSITS 490.27

Total Other Assets 490.27

TOTAL ASSETS 380,211.79

LIABILITIES & EQUITY

Liabilities

	<u>May 31, 23</u>
Current Liabilities	
Credit Cards	
21000 · Chase Credit Card OLD	240.74
21500 · CHASE CREDIT CARD 5976	<u>2,491.78</u>
Total Credit Cards	<u>2,732.52</u>
Other Current Liabilities	
22500 · ELF PROJECT IN AND OUT	-15.05
22550 · Community Donation In/Out	0.50
2300 · RENT DEPOSITS ON HAND	<u>750.00</u>
Total Other Current Liabilities	<u>735.45</u>
Total Current Liabilities	<u>3,467.97</u>
Total Liabilities	<u>3,467.97</u>
Equity	
30000 · Opening Balance Equity	27,388.23
32000 · Unrestricted Net Assets	337,163.97
Net Income	<u>12,191.62</u>
Total Equity	<u>376,743.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>380,211.79</u></u>

Gem City Dog Obedience Club
Profit & Loss
January through May 2023

6:40 PM
07/07/2023
Cash Basis

	Jan - May 23	Jan - May 22	\$ Change
Ordinary Income/Expense			
Income			
40000 · Income			
40100 · Class Registration Fees	26,725.02	14,763.25	11,961.77
40200 · Trial/Test Entry Fees			
40250 · Run Thrus/Show and Gos	623.00	0.00	623.00
42000 · Trial Refunds	-908.00	-1,798.00	890.00
40200 · Trial/Test Entry Fees - Other	31,403.00	28,259.05	3,143.95
Total 40200 · Trial/Test Entry Fees	31,118.00	26,461.05	4,656.95
40300 · Contributions-Unrestricted	45.00	2,038.00	-1,993.00
40400 · Rental Fees-Land and Building	3,425.00	6,550.00	-3,125.00
40600 · Seminar and Special Event Incom	880.00	0.00	880.00
40700 · MEMBERSHIP PROGRAM INCOME			
41000 · MEMBERSHIP DUES	751.00	243.20	507.80
Total 40700 · MEMBERSHIP PROGRAM INCOME	751.00	243.20	507.80
40800 · Contr for Trial Volunteers	1,089.22	2,077.89	-988.67
Total 40000 · Income	64,033.24	52,133.39	11,899.85
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Facilities			
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67250 · Northcutt Repairs Maintenance			
67225 · Turf Maintenance and Repairs	3,139.00	0.00	3,139.00
67255 · NORTH CUTT - SNOW REMOVAL	399.90	0.00	399.90
67260 · Security System	382.55	395.80	-13.25
67290 · NORTH CUTT HVAC REPAIRS/MAINT	0.00	4,990.00	-4,990.00
67250 · Northcutt Repairs Maintenance - Other	2,250.65	1,496.10	754.55
Total 67250 · Northcutt Repairs Maintenance	6,172.10	6,881.90	-709.80
67200 · Repairs and Maintenance - Other	-45.11	113.51	-158.62
Total 67200 · Repairs and Maintenance	6,645.67	6,968.97	-323.30
68600 · Utilities			
68660 · Land Utilities			
68661 · Porta-Pottie Rentals and Sv	1,425.67	1,168.50	257.17
68662 · Valley Crest Electric	801.17	368.27	432.90
68664 · TRASH COLLECTION DUMPSTER-LAND	3,034.27	0.00	3,034.27
Total 68660 · Land Utilities	5,261.11	1,536.77	3,724.34
68670 · Utilities - Northcutt			
68671 · Northcutt Electric	3,365.98	4,718.57	-1,352.59

	Jan - May 23	Jan - May 22	\$ Change
68675 · Northcutt-Gas	2,380.51	2,234.64	145.87
68676 · Northcutt Water and Sewer	1,158.10	949.59	208.51
68677 · DUMPSTER TRASH PICK UP - NC	1,333.75	1,186.62	147.13
Total 68670 · Utilities - Northcutt	8,238.34	9,089.42	-851.08
Total 68600 · Utilities	13,499.45	10,626.19	2,873.26
69000 · Real Estate Taxes	5,184.51	5,713.77	-529.26
Total Facilities	25,329.63	23,308.93	2,020.70
51000 · Trial/Test Expenses			
52000 · Awards	3,118.75	847.09	2,271.66
52500 · Judging Fees	406.25	2,558.70	-2,152.45
52501 · Judges Gifts	2,043.85	0.00	2,043.85
53000 · Judges Travel	2,994.37	1,507.73	1,486.64
53700 · BUILDING CLEANING POST/PRE TRIA	387.00	261.58	125.42
54500 · Trial Secretary Fees	12.71	0.00	12.71
55000 · Trial Supplies	536.12	115.40	420.72
56000 · Worker Hospitality/Raffle	2,608.61	1,937.08	671.53
56500 · Registry Fees	6,956.00	8,493.50	-1,537.50
56650 · PROFESSIONAL ASSISTANCE	905.00	820.00	85.00
51000 · Trial/Test Expenses - Other	200.00	300.00	-100.00
Total 51000 · Trial/Test Expenses	20,168.66	16,841.08	3,327.58
57000 · Seminar/Class Expenses			
57200 · Class Supplies-Copying/Aids	646.58	538.01	108.57
57500 · Presenter Fees	3,100.00	2,890.00	210.00
Total 57000 · Seminar/Class Expenses	3,746.58	3,428.01	318.57
59000 · General and Administrative			
60100 · WEBSITE & INTERNET	681.46	334.87	346.59
60400 · Bank Service Charges	2.00	13.60	-11.60
63300 · Insurance Expense	312.00	0.00	312.00
64900 · Office Expense			
64950 · POSTAGE AND DELIVERY	69.87	0.00	69.87
Total 64900 · Office Expense	69.87	0.00	69.87
69900 · DUES AND SUBSCRIPTIONS	0.00	0.00	0.00
Total 59000 · General and Administrative	1,065.33	348.47	716.86
64000 · Membership Programs			
64200 · Awards and Recognition	1,213.14	2,020.52	-807.38
64350 · Banquet	-110.14	829.90	-940.04
64400 · Sunshine	376.00	320.00	56.00
68400 · Instructor Seminar Reimbursemen	0.00	50.00	-50.00
Total 64000 · Membership Programs	1,479.00	3,220.42	-1,741.42
Total Expense	51,789.20	47,146.91	4,642.29
Net Ordinary Income	12,244.04	4,986.48	7,257.56
Other Income/Expense			
Other Income			
50500 · Cost of Running the Store	-2.42	0.00	-2.42

70000 · Soda and Paws Cafe

Total Other Income

Net Other Income

Net Income

Jan - May 23	Jan - May 22	\$ Change
-50.00	0.00	-50.00
-52.42	0.00	-52.42
-52.42	0.00	-52.42
12,191.62	4,986.48	7,205.14

≡ CHASE for BUSINESS®

Accounts Pay & transfer Collect & deposit Investments

GEM CITY DOG OBEDIENCE CLUB INC

BUS COMPLETE CHK (...0980)

! It looks like this part of our site isn't working right now.
Please try again later. Thanks for your patience.

CHASE BUS TOTAL SAV (...0444) >

\$14,457.34

Available balance

\$14,457.34

Present balance

GEM CITY DOG OBEDIENCE CLUB INC

BUS COMPLETE CHK (...0980) >

\$105,322.23

Available balance

\$105,322.23

Present balance

CHASE BUS TOTAL SAV (...0444) >

\$14,457.34

Available balance

\$14,457.34

Present balance

▼ Credit cards

GEM CITY DOG OBEDIENCE CLUB INC

Board Meeting - BUILDING MAINTENANCE REPORT: July 10, 2023

- 1) Blacktop Sealing on the parking lot and restriping – waiting for scheduling.
- 2) * Water bottle filling station installation and replace one toilet:
 - a) Korrekt Plumbing - \$3600.
 - b) Advantage Plumbing - \$6400
- 3) * Paint the outside of the building
 - a) Dba Grime Busters (full disclosure: Steve Hart's wife business):
 - i) Front Block section only - \$8,350
 - ii) Whole building - \$21,950
 - b) University Painters
 - i) Front block - \$4290
 - ii) Whole building - \$15,090
- 4) * Concrete pad outside of the back door. Scheduled to start July 19th. Cost not to exceed \$1200.
- 5) * Trees – quote (#1) of \$3500 on cutting, stump removal and hauling wood 2 walnut trees and quote #2) \$2200 to remove 2 larger and 5 smaller trees
- 6) * Bird issue – Please consider to vote Not to Exceed \$1000
 - a) Quote #1) Barnes Wildlife Control assessment (\$310), quote to patch \$620
 - b) Second quote later this week.
- 7) * Installation of the last two lights behind building underway. \$500 materials & \$330 labor
- 8) * Gutters need to be cleaned of gunk. First Quote \$520. Other quotes scheduled. Please consider to vote Not to Exceed \$1000
- 9) Security: Still plan to install a few more video cameras. Cameras donated, cost to run wire TBD
- 10) Work session for hours:
 - a) Drop ceiling tiles
 - b) Fill in from neighbor's dog holes
 - c) Cut down weeds out back
 - d) Dig up and replace dog poop receptacles.
 - e) Clear brush from hill (may have Brian do this)
 - f) Downspout connections in back.
 - g) Put up signs to "pick up after your dog"
- 11) Completed Semi-annual HVAC inspection, filters, belts.
- 12) Plan to investigate reducing the platform holding the HVAC air handler system.