

## **Gem City Dog Obedience**

### **Club Board Minutes**

**1/15/2023**

**7 pm**

**Board Members Present:** Angela Profit, Steve Hart, Kathy Roberts, Deb Werts, Donna Jennings, Maggie Melton, Barb Siler, John Clifford, Alecia Heidorn, Ashley Huehn

**Call to Order:** Meeting was called to order at 7:01 pm by Angela Profit. Motion to accept meeting minutes from 12/20/22 was made by Ashley Huehn and seconded by Steve Hart. Motion passed.

**Vice President:** Steve Hart. Jessa Kenworthy would like to rent the land Jan 29 for her dogs birthday party. Ashley Huehn made a motion to accept the rental, Barb Siler seconded. Motion passed.

**Membership:** Tami Woodrow. Absent

**Treasurer:** Kathy Roberts. See attached report. She has not gotten all the December receipts at this point so the number for the end of 2022 will change. With all the improvements that were made, the club is only down 1500.00. The improvements consisted of improving parking lot, new lights in agility room, new back doors, improved drainage. Ashley Huehn made a motion to approve the treasurer's report and John Clifford seconded. Motion passed.

**Registrar:** Maggie Melton. Barn Hunt was offered for session 1. All classes filled on the first day of registration. Most classes filled. The calendar has been posted to the website.

**Conformation:** No director

**Obedience:** Kristina Morgan. Absent. Her letter of application for the obedience director has been received. It was discussed that possibly the club need an obedience committee to help Kristina, since it's such a big job. At the next membership meeting the club would like to recruit members to be on this committee.

**Agility:** Deb Werts. Classes are going well. The February trial is full.

**Maintenance Report:** John Clifford. See attached report. The request to take 12 of the old fixtures from the turf room and add them to the outer room was discussed and denied. It was a consensus that the outer room does not need more light and may be too bright with the reflective walls. The drop ceiling tiles in the two restrooms will be replaced as soon as there is time, and he has volunteers. Kathy Roberts made a motion to allow John to spend up to 2500.00 to install a concrete pad at the bottom of the steps outside at the back door. Barb Siler seconded, and the motion passed. He will make sure that it is installed with drainage away from the building. John will look more into repairing the steps in the front and back. John will have a Saturday morning volunteer workday to complete some of the tasks listed on his report. Deb Werts mentioned that a student of hers has a group of high school students who would like to help with some of these projects. She will get more information from him.

## **Old Business**

**Club Wi-Fi** Tabled for now until it is decided about security cameras.

## **New Business.**

Neighboring apartment dogs waste and digging on GCDOC property

It has been reported that there are several loads of dog waste and several holes dug on the side of the club next to the apartments. A dog has occasionally been seen tied to this area. It was discussed and decided that the best course of action will be to post signs around the club to please clean up after the dog.

Barn Hunt Proposals

Rachel Corbett would like permission to have barn hunt run throughs at the land. Runs would cost 10 except instinct would be 5 per run. It was decided that she did not permission from the board to do this. She needed to make sure no one else needed the land on her proposed dates and anyone who is a non-member would need to sign a waiver.

Banquet

Members who would like to attend the banquet but do not want the box lunch have no way to register online. It was decided that members who wish to attend without getting the box lunch will need to pay \$10. This will cover pop, desert, rental of table and chairs. This will also ensure that they will receive their awards on that night. The online registration will be revised to reflect this change.

## **Adjournment**

A motion was made by Kathy Roberts for adjournment at 8:10 pm.

Respectfully submitted,

Donna Jennings

The next meeting is a board meeting on Feb. 5 at 7 pm.

# Gem City Dog Obedience Club

2:09 PM

## Profit & Loss

01/14/2023

January 1, 2022 through January 3, 2023

Cash Basis

|                                               | Jan - Dec 22 | Jan - Dec 21 | \$ Change |
|-----------------------------------------------|--------------|--------------|-----------|
| <b>Ordinary Income/Expense</b>                |              |              |           |
| <b>Income</b>                                 |              |              |           |
| 40000 · Income                                |              |              |           |
| 40100 · Class Registration Fees               |              |              |           |
| 40100 · Class Registration Fees - Other       | 47,104.81    | 41,434.19    | 5,670.62  |
| 40100 · Class Registration Fees               | 47,104.81    | 41,434.19    | 5,670.62  |
| 40200 · Trial/Test Entry Fees                 |              |              |           |
| 40250 · Run Thrus/Show and Gos                | 61.00        | 65.00        | -4.00     |
| 42000 · Trial Refunds                         | -2,494.00    | -1,284.00    | -1,210.00 |
| 40200 · Trial/Test Entry Fees - Other         | 95,363.55    | 79,577.00    | 15,786.55 |
| Total 40200 · Trial/Test Entry Fees           | 92,930.55    | 78,358.00    | 14,572.55 |
| 40300 · Contributions-Unrestricted            | 3,073.00     | 141.00       | 2,932.00  |
| 40400 · Rental Fees-Land and Building         | 18,590.00    | 18,055.00    | 535.00    |
| 40500 · Fund Raising Income                   | 0.00         | 192.00       | -192.00   |
| 40600 · Seminar and Special Event Incom       | 1,555.00     | 0.00         | 1,555.00  |
| 40700 · MEMBERSHIP PROGRAM INCOME             |              |              |           |
| 40950 · Key Cards                             | 40.00        | 50.00        | -10.00    |
| 41000 · MEMBERSHIP DUES                       | 3,206.04     | 5,556.55     | -2,350.51 |
| 40700 · MEMBERSHIP PROGRAM INCOME - Other     | 890.00       | 60.00        | 830.00    |
| Total 40700 · MEMBERSHIP PROGRAM INCOME       | 4,136.04     | 5,666.55     | -1,530.51 |
| 40800 · Contr for Trial Volunteers            | 5,693.07     | 5,794.50     | -101.43   |
| 40900 · Store Income                          | 124.00       | 168.18       | -44.18    |
| Total 40000 · Income                          | 173,206.47   | 149,809.42   | 23,397.05 |
| <b>Total Income</b>                           | 173,206.47   | 149,809.42   | 23,397.05 |
| <b>Expense</b>                                |              |              |           |
| <b>Facilities</b>                             |              |              |           |
| 62400 · Depreciation Expense                  | 7,500.00     | 7,331.00     | 169.00    |
| 67200 · Repairs and Maintenance               |              |              |           |
| 67220 · Land & Land Equip Repairs             | 695.92       | 757.79       | -61.87    |
| 67230 · Equipment Repairs-Agility             | 110.75       | 0.00         | 110.75    |
| 67250 · Northcutt Repairs Maintenance         |              |              |           |
| 67225 · Turf Maintenance and Repairs          | 0.00         | 19.55        | -19.55    |
| 67255 · NORTH CUTT - SNOW REMOVAL             | 0.00         | 886.88       | -886.88   |
| 67260 · Security System                       | 1,008.05     | 925.20       | 82.85     |
| 67290 · NORTH CUTT HVAC REPAIRS/MAINT         | 5,928.00     | 1,875.76     | 4,052.24  |
| 67250 · Northcutt Repairs Maintenance - Other | 10,162.92    | 1,664.02     | 8,498.90  |
| Total 67250 · Northcutt Repairs Maintenance   | 17,098.97    | 5,371.41     | 11,727.56 |
| 67200 · Repairs and Maintenance - Other       | 1,272.42     | 3,259.29     | -1,986.87 |
| Total 67200 · Repairs and Maintenance         | 19,178.06    | 9,388.49     | 9,789.57  |
| 68600 · Utilities                             |              |              |           |
| 68660 · Land Utilities                        |              |              |           |

|                                                 | Jan - Dec 22      | Jan - Dec 21      | \$ Change        |
|-------------------------------------------------|-------------------|-------------------|------------------|
| 68661 · Porta-Pottie Rentals and Sv             | 3,095.49          | 2,615.41          | 480.08           |
| 68662 · Valley Crest Electric                   | 749.24            | 402.02            | 347.22           |
| 68664 · TRASH COLLECTION DUMPSTER-LAND          | 6.79              | 0.00              | 6.79             |
| <b>Total 68660 · Land Utilities</b>             | <b>3,851.52</b>   | <b>3,017.43</b>   | <b>834.09</b>    |
| 68670 · Utilities - Northcutt                   |                   |                   |                  |
| 68671 · Northcutt Electric                      | 8,901.45          | 12,340.45         | -3,439.00        |
| 68675 · Northcutt-Gas                           | 3,613.81          | 3,284.30          | 329.51           |
| 68676 · Northcutt Water and Sewer               | 4,107.44          | 5,236.47          | -1,129.03        |
| 68677 · DUMPSTER TRASH PICK UP - NC             | 5,647.63          | 2,578.66          | 3,068.97         |
| <b>Total 68670 · Utilities - Northcutt</b>      | <b>22,270.33</b>  | <b>23,439.88</b>  | <b>-1,169.55</b> |
| <b>Total 68600 · Utilities</b>                  | <b>26,121.85</b>  | <b>26,457.31</b>  | <b>-335.46</b>   |
| 69000 · Real Estate Taxes                       | 9,819.73          | 9,809.40          | 10.33            |
| <b>Total Facilities</b>                         | <b>62,619.64</b>  | <b>52,986.20</b>  | <b>9,633.44</b>  |
| <b>Total 51000 · Trial/Test Expenses</b>        | <b>54,009.54</b>  | <b>43,641.92</b>  | <b>10,367.62</b> |
| <b>Total 57000 · Seminar/Class Expenses</b>     | <b>8,334.87</b>   | <b>5,402.21</b>   | <b>2,932.66</b>  |
| <b>Total 59000 · General and Administrative</b> | <b>6,411.91</b>   | <b>6,139.53</b>   | <b>272.38</b>    |
| <b>Total 64000 · Membership Programs</b>        | <b>3,147.43</b>   | <b>786.28</b>     | <b>2,361.15</b>  |
| <b>71000 · CHARITABLE CONTRIBUTIONS</b>         | <b>0.00</b>       | <b>50.00</b>      | <b>-50.00</b>    |
| <b>Total Expense</b>                            | <b>134,523.39</b> | <b>109,006.14</b> | <b>25,517.25</b> |
| <b>Net Ordinary Income</b>                      | <b>38,683.08</b>  | <b>40,803.28</b>  | <b>-2,120.20</b> |
| <b>Other Income/Expense</b>                     |                   |                   |                  |
| <b>Total Other Income</b>                       | <b>787.25</b>     | <b>215.34</b>     | <b>571.91</b>    |
| <b>Net Other Income</b>                         | <b>787.25</b>     | <b>215.34</b>     | <b>571.91</b>    |
| <b>Net Income</b>                               | <b>39,470.33</b>  | <b>41,018.62</b>  | <b>-1,548.29</b> |

**Gem City Dog Obedience Club**

3:12 PM

**Profit & Loss**

01/14/2023

January 1, 2022 through January 3, 2023

Cash Basis

|                                    | Jan 1, '22 - Jan 3, '22 | Jan 1, '21 - Jan 3, '21 | \$ Change        |
|------------------------------------|-------------------------|-------------------------|------------------|
| <b>Ordinary Income/Expense</b>     |                         |                         |                  |
| Income                             |                         |                         |                  |
| 40000 · Income                     | 173,206.47              | 149,809.42              | 23,397.05        |
| <b>Total Income</b>                | <b>173,206.47</b>       | <b>149,809.42</b>       | <b>23,397.05</b> |
| Expense                            |                         |                         |                  |
| Facilities                         | 62,619.64               | 52,986.20               | 9,633.44         |
| 51000 · Trial/Test Expenses        | 54,009.54               | 43,641.92               | 10,367.62        |
| 57000 · Seminar/Class Expenses     | 8,334.87                | 5,402.21                | 2,932.66         |
| 59000 · General and Administrative | 6,411.91                | 6,139.53                | 272.38           |
| 64000 · Membership Programs        | 3,147.43                | 786.28                  | 2,361.15         |
| 71000 · CHARITABLE CONTRIBUTIONS   | 0.00                    | 50.00                   | -50.00           |
| <b>Total Expense</b>               | <b>134,523.39</b>       | <b>109,006.14</b>       | <b>25,517.25</b> |
| <b>Net Ordinary Income</b>         | <b>38,683.08</b>        | <b>40,803.28</b>        | <b>-2,120.20</b> |
| <b>Other Income/Expense</b>        |                         |                         |                  |
| Other Income                       |                         |                         |                  |
| 50500 · Cost of Running the Store  | -42.75                  | -6.20                   | -36.55           |
| 70000 · Soda and Paws Cafe         | 0.00                    | 1.00                    | -1.00            |
| 89000 · Other Income               | 830.00                  | 210.00                  | 620.00           |
| 89800 · INTEREST INCOME            | 0.00                    | 10.54                   | -10.54           |
| <b>Total Other Income</b>          | <b>787.25</b>           | <b>215.34</b>           | <b>571.91</b>    |
| <b>Net Other Income</b>            | <b>787.25</b>           | <b>215.34</b>           | <b>571.91</b>    |
| <b>Net Income</b>                  | <b>39,470.33</b>        | <b>41,018.62</b>        | <b>-1,548.29</b> |

**Gem City Dog Obedience Club**  
**Balance Sheet**  
As of December 31, 2022

3:11 PM  
01/14/2023  
Cash Basis

|                                         | Dec 31, 22        | Dec 31, 21        | \$ Change        |
|-----------------------------------------|-------------------|-------------------|------------------|
| <b>ASSETS</b>                           |                   |                   |                  |
| Current Assets                          |                   |                   |                  |
| Checking/Savings                        |                   |                   |                  |
| 10200 · CHASE BANK CHECKING             | 98,676.18         | 109,143.08        | -10,466.90       |
| 10400 · CHASE BANK SAVINGS              | 14,455.21         | 14,455.21         | 0.00             |
| 10500 · Petty Cash Advances             | 0.00              | 700.00            | -700.00          |
| Total Checking/Savings                  | 113,131.39        | 124,298.29        | -11,166.90       |
| Total Current Assets                    | 113,131.39        | 124,298.29        | -11,166.90       |
| Fixed Assets                            |                   |                   |                  |
| 15000 · GENERAL PURPOSE FURNITURE & FIX | 27,752.47         | 27,752.47         | 0.00             |
| 15500 · Computer Equipment              | 0.00              | 1,804.50          | -1,804.50        |
| 15600 · Mowers and Land Equipment       | 2,455.25          | 2,455.25          | 0.00             |
| 15700 · buildings and Land Owned        |                   |                   |                  |
| 15720 · 4920 Northcutt Place            | 26,125.00         | 26,125.00         | 0.00             |
| 15750 · NORTH CUTT IMPROVEMENTS         |                   |                   |                  |
| 15780 · Surveillance Cameras            | 602.02            | 602.02            | 0.00             |
| 15781 · NEW DOORS (2016)                | 11,448.56         | 11,448.56         | 0.00             |
| 15782 · New Lights 10 2022              | 11,441.55         | 0.00              | 11,441.55        |
| 15785 · Back Door 2022                  | 5,091.20          | 0.00              | 5,091.20         |
| 15850 · PARKING LOT REFURBISH           | 40,910.00         | 0.00              | 40,910.00        |
| 15750 · NORTH CUTT IMPROVEMENTS - Other | 112,192.22        | 112,192.22        | 0.00             |
| Total 15750 · NORTH CUTT IMPROVEMENTS   | 181,685.55        | 124,242.80        | 57,442.75        |
| Total 15700 · buildings and Land Owned  | 207,810.55        | 150,367.80        | 57,442.75        |
| 15800 · NEW ROOF 2020 JULY              | 80,000.00         | 80,000.00         | 0.00             |
| 16000 · Training Equipment              | 6,001.13          | 6,001.13          | 0.00             |
| 16300 · Land Buildings Improvements     | 3,600.00          | 3,600.00          | 0.00             |
| 16600 · General Purpose Equipment       | 22,215.65         | 22,215.65         | 0.00             |
| 17000 · Accumulated Depreciation        | -95,451.50        | -89,756.00        | -5,695.50        |
| Total Fixed Assets                      | 254,383.55        | 204,440.80        | 49,942.75        |
| Other Assets                            | 490.27            | 0.00              | 490.27           |
| <b>TOTAL ASSETS</b>                     | <b>368,005.21</b> | <b>328,739.09</b> | <b>39,266.12</b> |
| <b>LIABILITIES &amp; EQUITY</b>         |                   |                   |                  |
| Liabilities                             |                   |                   |                  |
| Current Liabilities                     |                   |                   |                  |
| Credit Cards                            | 2,765.05          | 2,920.91          | -155.86          |
| Other Current Liabilities               |                   |                   |                  |
| 22500 · ELF PROJECT IN AND OUT          | -62.54            | -14.19            | -48.35           |
| 22550 · Community Donation In/Out       | 0.50              | 0.50              | 0.00             |
| 2300 · RENT DEPOSITS ON HAND            | 750.00            | 750.00            | 0.00             |
| Total Other Current Liabilities         | 687.96            | 736.31            | -48.35           |
| Total Current Liabilities               | 3,453.01          | 3,657.22          | -204.21          |

Total Liabilities  
Equity  
TOTAL LIABILITIES & EQUITY

| Dec 31, 22        | Dec 31, 21        | \$ Change        |
|-------------------|-------------------|------------------|
| 3,453.01          | 3,657.22          | -204.21          |
| 364,552.20        | 325,081.87        | 39,470.33        |
| <b>368,005.21</b> | <b>328,739.09</b> | <b>39,266.12</b> |

Board Report 01152023  
Pending Final Documentation

## Board Meeting - BUILDING MAINTENANCE REPORT: January 15, 2023

- 1) Furnace heater project for the front room is moving forward. This Friday (20<sup>th</sup>) they will be in here installing the gas line which requires that the heat be turned off for a few hours. I will ask Chris to put out a note that the building is closed 8:00 to 4:00. Furnace to be installed the following week.
- 2) Sanitizing of the building was done on Dec 30<sup>th</sup>. Thanks Steve!
- 3) \* Tabled issue: I would like to use 12 of the fixtures from the turf room to add to the front room over the two rings. This would require an electrician to hang and wire them in. not to exceed \$1000. See earlier email (which I have included again below).
- 4) \* I think that this was already approved in Oct. "Plan to replace all of the drop ceiling tiles in the two restrooms and Janitor room. Approx 40 tiles, estimated cost to be \$450". Plan to be done with volunteers on a Saturday, date TBD, once I see the trials planned for the next year.
- 5) \* I have an estimate to put in a concrete pad at the bottom of the steps outside of the back door. It looks to be about \$2000 for the 10x10 foot, 4" thick pad. This would be planned for this spring but I want to get it scheduled. This should help keep dirt from being washed into the new drain.
- 6) I will be getting an estimate to repair the concrete stairs front and back
- 7) Volunteer work list:
  - a) Drop ceiling tiles
  - b) Fill in from neighbor's dog holes
  - c) Cut down weeds out back
  - d) Dig up and replace dog poop receptacles.

Carry over from last meeting if required / interested:

- 8) The in-ground drain tiles outside of the building were replaced. I still have to finish connecting two of the downspouts.
- 9) The furnace was inspected and the filters replaced on 12-9.
- 10) Cleaning of the interior steel rafters was conducted Dec. 19 and 20.
- 11) I have made an effort to seal up some of the obvious air leaks in the building.

\*= request for funding approval

John Clifford 1-15-23

## lighting levels and proposal for front room



**John C** <sgauger1ver@gmail.com>

Fri, Dec 9, 5:52 PM (9 days ago)



to Barb, Angela, Kathy, Deb, Ashley, Donna, Tam, Maggie, Alicia, Kristina, Steve

All

The lighting work in the turf room is essentially complete, which has resulted in an increase from about 25 foot-candles light levels to 55 to 80 overall. We have sold only a few of the fixtures that we took down. It seems a shame to dispose of them as they are still functional. I would like to make a proposal to use 12 for the front room by adding 6 spaced out between the existing lights above each of the two rings. These rings are currently at 20 - 25 foot-candles and I estimate that this would increase the light levels up to about 35 - 40. In order to do this, it would require adding more wire and paying an electrician (Rachel Corbett) to hang these as this job would take a bit more than what was done in the turf room on a per light basis. I have included an estimate below for the not to exceed costs which I would hope to have done by Spring.

- \$170 for wire and supplies
- \$400 for new LED bulbs
- \$400 Labor
- total \$970