

Gem City Dog Obedience

Club Board Minutes

9/11/22

Board Members Present: Steve Hart, Kathy Roberts, Sherri Heizer, Donna Jennings, Maggie Melton, Barb Siler, John Clifford, Alecia Heidorn, Tami Woodrow

Call to Order: Meeting was called to order at 7:29 pm by Steve Hart. Motion to accept meeting minutes from 8/7/22 was made by Sherri Heizer and seconded by Maggie Melton. Motion passed.

Vice President: Steve Hart. Canine Dog Club is looking to rent the building. Steve needs to get more information on the date.

Membership: Tami Woodrow. See attached membership report of hours volunteered for each member. Some members need hours by the end of September to qualify for membership the next year. Every member must have at least 20 volunteer hours. Instructors are not turning in their rosters with the number of hours they taught. An email will be sent reminding members they need hours and instructors to turn in their hours.

Treasurer: Kathy Roberts. See attachment. There is \$100,918.59 in checking/savings. We had some large expenses this month. A new backdoor was installed, and the parking lot was repaved. Sherrie made a motion to accept the treasurer's report and Tami seconded. Motion passed.

Registrar: Maggie Melton. Agility schedule is ready. Waiting on obedience schedule. Kristina Morgan asked to be removed as obedience director. Maggie is not sure she has a schedule, if not, the same schedule as this session will be offered. A new director will need to be appointed. Registration needs to open soon because Thursday classes will not be held the first week of the session due to the agility trial. Rally/obedience will need to meet a week earlier on Sept. 29th.

Conformation: No director

Obedience: Kristina Morgan. Absent. Stepping down as obedience director. Obedience and rally trial scheduled for Sept. 24th and 25th is full.

Agility: Sherri Heizer. A foundation class is being added to the schedule. It will be on Wednesdays at 5 pm. The agility trial scheduled for Oct. 7, 8, and 9 is full.

Maintenance Report: John Clifford. See attachment for full details. Sherri made a motion to approve the spending of 950-1000 for Korrekt plumbing to clean the main line on the south side of the building. Kathy seconded. Motion passed.

The board gave John permission to have the drain tile dug up and replaced in the back of the building, clean out the gutters and have outside lights installed. The cost will be approximately 1800.00.

Kathy made a motion to conditionally approve a quote for 10,500 to replace the 70 light fixtures in the agility room with 60 LED fixtures with lens covers. The condition is the Kathy, Maggie and Sherrie will

need to see the quote and make sure the light fixtures are facing up when installed. Maggie seconded. Motion passed. John proposed that the old light fixtures be sold.

After a discussion on the improvements which are needed to the front of the building, it was decided to table any major improvements for now and to just spray the weeds.

John needs volunteers to install the new dog poop containers for outside. It was decided that they would be placed in a bucket of cement so they can be moved if necessary. There are two more bag holders that can be attached to the wall outside.

John also needs volunteers to scrape the back park lot. The idea of having another volunteer weekend was discussed and John said he would look at his schedule.

Old Business

Club Wi-Fi Tabled for now

Member Communication Systems

A new Facebook page has been developed for members only.

New Business.

Nominations for Board

All members of the board and two members at large, Barb Siler and Alecia Heidorn, are up for re-election. All have agreed to stay. Sherrie will head a nomination committee and present the nominations at the next membership meeting. Nominations will also be taken from the floor at the membership meeting to be held Sept. 26.

Insurance

A question was raised about liability coverage for the club and what exactly was covered by the coverage. Steve Hart volunteered to call the insurance company. The possibility of purchasing cameras was discussed. If cameras are monitored remotely, they need Wi-Fi, which the club does not have at this time. It is possible to have cameras with remote capability. This may be investigated.

Adjournment

A motion was made by Sherrie Heizer for adjournment at 8:52 pm

Respectfully submitted,

Donna Jennings

Board Meeting - BUILDING MAINTENANCE REPORT

September 11, 2022

1. The plywood around the new back door has been painted with a second coat. Thanks Steve!
2. HVAC duct cleaning and sealing. Planned for the week between classes. Sept 20-22 (Tu-W-Th). While they are in there (8am to 5pm), the building needs to be closed due to noise and equipment. Evenings should be OK. Cost \$3500
3. We have plans to better balance the temperature between the two rooms as well as some added air flow. Working on quotes.
4. The plan to installing new light fixtures to replace lights on the outside of the building with new, brighter lights. Installation to be by October. Cost for the eight fixtures will be \$1200. Order to be placed by 9/23.
5. I had Korrek Plumbing to see if the drain tiles on the south side of the building can be opened like we had done on the north side. It turns out the main line is blocked and will need to be cleared out with a water – jet. Cost approx. \$950 - \$1000.
6. I have a quote for digging up and replacing the drain tile in back of the building, cleaning out the gutters, installing outside lights and some other work on the back hillside. Cost would be \$1800. This should fix the rest of the water drain issues. Target would be mid-October.
7. We have a quote to upgrade the lighting in the turf room. It would require replacing the current 70 fixtures with new 60 LED fixture with lens covers. Overall lighting level will be improved. Cost for fixtures is \$10,500. Installation TBD.
8. Improvements to the front (facing the street) of the building. Proposal to level off the area and replace the RR ties with blocks would require moving dirt and pulling out old stumps. Concern is the height and possible need for a railing. Looking for quotes. Or just spray weeds and leave it be.
9. Volunteer project: The back parking lot still needs to be scraped/shoveled off to remove the weeds and silt from rains.
10. Volunteer project: The club has new dog poop containers for outside that need to be installed. Old ones dug up, put new ones installed using a bucket of cement.

Gem City Dog Obedience Club

7:01 PM

ASSETS LIABILITIES AND EQUITY**As of August 31, 2022****Cash Basis****Aug 31, 22****ASSETS****Current Assets****Checking/Savings**

10200 · CHASE BANK CHECKING	85,432.72
10400 · CHASE BANK SAVINGS	14,435.87
10500 · Petty Cash Advances	1,050.00

Total Checking/Savings	100,918.59
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Total Current Assets	100,918.59
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Fixed Assets**15000 · GENERAL PURPOSE FURNITURE & FIX**

15760 · FLOORING NORTHCUTT - TURF	16,503.00
15000 · GENERAL PURPOSE FURNITURE & FIX - Other	11,249.47

Total 15000 · GENERAL PURPOSE FURNITURE & FIX	27,752.47
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15500 · Computer Equipment	1,804.50
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15600 · Mowers and Land Equipment	2,455.25
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15700 · buildings and Land Owned

15720 · 4920 Northcutt Place	26,125.00
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15750 · NORTHCUTT IMPROVEMENTS

15780 · Surveillance Cameras	602.02
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15781 · NEW DOORS (2016)	11,448.56
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15785 · Back Door 2022	5,091.20
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15850 · PARKING LOT REFURBISH	40,910.00
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15750 · NORTHCUTT IMPROVEMENTS - Other	112,192.22
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Total 15750 · NORTHCUTT IMPROVEMENTS	170,244.00
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Total 15700 · buildings and Land Owned	196,369.00
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15800 · NEW ROOF 2020 JULY	80,000.00
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16000 · Training Equipment	6,001.13
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16300 · Land Buildings Improvements	3,600.00
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16600 · General Purpose Equipment	22,215.65
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17000 · Accumulated Depreciation	-69,320.00
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Total Fixed Assets	270,878.00
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TOTAL ASSETS	371,796.59
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LIABILITIES & EQUITY**Liabilities****Current Liabilities**

432.25

Total Liabilities	432.25
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Equity	371,364.34
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TOTAL LIABILITIES & EQUITY	371,796.59
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Gem City Dog Obedience Club
Income & Expenses
January through August 2022

6:55 PM
09/09/2022
Cash Basis

	Jan - Aug 22	Jan - Aug 21	\$ Change
Ordinary Income/Expense			
Income			
40000 · Income			
40100 · Class Registration Fees	31,618.33	25,264.70	6,353.63
40200 · Trial/Test Entry Fees	56,427.05	47,443.00	8,984.05
40300 · Contributions-Unrestricted	2,050.00	0.00	2,050.00
40400 · Rental Fees-Land and Building	6,550.00	9,050.00	-2,500.00
40600 · Seminar and Special Event Income	535.00	0.00	535.00
40700 · MEMBERSHIP PROGRAM INCOME	501.31	820.00	-318.69
40800 · Contr for Trial Volunteers	3,701.89	2,463.16	1,238.73
40900 · Store Income	92.00	116.00	-24.00
Total 40000 · Income	101,475.58	85,156.86	16,318.72
Total Income	101,475.58	85,156.86	16,318.72
Expense			
Facilities			
67200 · Repairs and Maintenance	10,389.97	5,087.12	5,302.85
68600 · Utilities	16,514.79	17,672.92	-1,158.13
69000 · Real Estate Taxes	9,819.73	9,809.40	10.33
Total Facilities	36,724.49	32,569.44	4,155.05
51000 · Trial/Test Expenses	30,658.33	26,983.22	3,675.11
57000 · Seminar/Class Expenses	5,730.87	3,724.59	2,006.28
59000 · General and Administrative	44.47	213.52	-169.05
64000 · Membership Programs	2,907.43	429.09	2,478.34
71000 · CHARITABLE CONTRIBUTIONS	0.00	50.00	-50.00
Total Expense	76,065.59	63,969.86	12,095.73
Net Ordinary Income	25,409.99	21,187.00	4,222.99
Other Income/Expense			
Other Income	455.82	207.22	248.60
Net Other Income	455.82	207.22	248.60
Net Income	25,865.81	21,394.22	4,471.59

SumOfHours	Member Ty	FirstName	LastName
260	Regular	Deborah	Werts
253.5	Lifetime	Cherrie	Treber
242	Regular	Angela	Profitt
240	Regular	Vicki	Head
231	Regular	Erica Ashley	Huehn
216	Family	Suzie	Freeze
214	Regular	Jane	Levering
192	Regular	Mary	Holland
181.5	Family	Kathy	Roberts
180.25	Family	Sherri	Heizer
176.25	Lifetime	John	Clifford
172	Regular	Teresa	Hendrix
170.5	Regular	Maggie	Melton
169.75	Regular	Ron	Seiter
167	Lifetime	Curt	Givens
155	Family	Theresa	Jerkes
150.75	Regular	Leah	Schiller
149	Regular	Carol	Coffey
147	Regular	Charlotte	Wisener
146	Regular	Patricia	Jones
141.5	Family	Rosa	Delk
131.5	Regular	Megan	Reiser
126.75	Regular	Brenda	Marcks
126	Regular	Kristina	Morgan
121	Regular	Patty	Rose
116.75	Lifetime	Trish	Clute
114.25	Family	Mary	Beam
109.5	Regular	Carol	Frank-Poore
107.5	Regular	Anne-Marie	Walkowicz
105.75	Regular	Kathy	Hilt
102	Regular	Margaret	Lange
99	Family	Marissa	Knowles
99	Regular	Bonnie	Maki
93.25	Lifetime	Ann	Straker
91.25	Regular	Jessa	Kenworthy
90	Lifetime	Ronalee	McKnight
88.25	Regular	Cathy	Wright
87	Regular	Donna	Mundey
84	Regular	LeeAnne	Medina
83.5	Regular	Peggy	Walling
81.75	Regular	Cheri	Davis
81.75	Regular	Sharon	Lafuse
74	Regular	Francille	Morford
72.5	Regular	Anne	Booten
70	Regular	Lynn	Luikart
69.75	Regular	Heidi	Farmer

69 Regular	Pamela	Murn
65 Regular	Ruth	Miller
64 Regular	Jennifer	Ison
57.75 Regular	Alicia	Heidorn
57 Family	Carole	Lenahan
54.75 Regular	Jennifer	Corbett
51.5 Regular	Terri	Roberts
51.5 Regular	Tina	Weaver
51 Regular	Sandy	Cron
50 Regular	Penny	Hamblin
47.75 Regular	Lynn	Conrad
47.75 Regular	Jennifer	Stuckey
47.75 Regular	Krista	Williams
46 Family	Bill	Alles
45.25 Lifetime	Kathy	Combs
45 Regular	Barbara	Siler
45 Regular	Alison	Studer
44.25 Regular	Kara	Sheerer
44 Regular	Debbie	Leiwig
43.5 Regular	Christine	Kiefer
43 Associate	Diana	Stromley
42.5 Regular	Marcia	Pittman
42 Regular	Elaine	Stoermer
41 Regular	Steve	Hart
40.5 Regular	Lori	Woodruff
39.75 Regular	Stacie	Parks
37.25 Regular	Suzanne	Forshey
36 Regular	Donna	Jennings
36 Regular	Marilyn	Snyder
35 Regular	Janice	Rex
34 Lifetime	Risa	Wright
34 Regular	Ritsuko	Wolf
32 Family	Ron	Siwecki
31 Regular	Sharon	Cron
30.5 Regular	Sandra	Combs
29 Regular	Carol	Purath
28 Regular	Bonita	Fichtenbaum
28 Regular	Lori	Zakel Knowles
27.5 Regular	Cheryl	Stanczyk
25.5 Family	Debra	Arnold
25.5 Lifetime	Doug	Scott
24.5 Regular	Cheryl	Stanley
24 Regular	SherylAnn	Jackson
24 Regular	Mary	Kemphues
23.75 Regular	Susanne	Nash
23 Regular	Jenny	Kindt
21.5 Regular	Diana	Echols

21.5 Regular	Gayle	Ingram
21 Family	Larry	Miller
21 Regular	Samantha	Austin
21 Regular	Julie	Jackson
21 Regular	Susan	Pence
21 Regular	Karen	Pettlo
21 Regular	Roberta	Rupert
21 Regular	Gemi	Sasson-Brickson
20.75 Regular	Erzsi	Boeke
20.75 Regular	Martha	Corwin
20.5 Regular	Kim	Frisco
20.25 Regular	Julie	McClean
20 Regular	Rene	Oyola
19 Regular	Darlene	Miller
18 Applicant	Brittany	Lash
17.5 Regular	Kathryn	McEvoy
17 Regular	Amy	Phillips
16 Lifetime	John	Cannon
16 Regular	Barbara	Browning
16 Regular	Kathy	Moore
15.5 Regular	John	Falasco
15 Regular	Shawn	Curtis
15 Regular	Michael	Kacik
15 Regular	Diana	Knoth
14.25 Regular	Heide	Kammer
12.25 Lifetime	Karen	Rheinberger
11.5 Associate	Anita	Taylor
11 Regular	Rick	Osborne
10.5 Applicant	Laurel	Finch
10 Regular	Jessica	Clark
9 Applicant	Larry	Erbaugh
9 Family	Joyce	Osburn
8 Regular	Sheryl	Sabino
7 Regular	Cindi	Heck
5 Regular	Meghann	Martinek
4.5 Regular	Elizabeth	Berman
4.5 Regular	Dede	McElroy
4 Family	Susan	Stiles
4 Regular	Tonya	Harmon
3 Applicant	Linda	Staub
3 Regular	Alyssa	Black
2 Regular	Janet	Knotts
Applicant	Madison	Arnold
Applicant	Alex	Cobb
Applicant	Leah	Evans
Applicant	JoAnna	Grimpe
Applicant	George	Hill

Applicant	Jeremy	Miles
Applicant	Kathryn	Murphy-Little
Applicant	Ann	Smith
Associate	Roger	George
Associate	Patricia	Hammond
Associate	Diane	Harrison
Associate	Kristen	Horton
Associate	Deborah	Monahan
Associate	Mary Kay	Morel
Associate	Paula	Northway
Associate	Lynne	Ranney
Associate	Beverly	Roderer
Associate	Toinette	Sergent
Associate	Alice	Sowders
Associate	Maggie	Stack
Family	Rob	Robinson
Family	Jennifer	Scott
Lifetime	Marcia	Bashor
Lifetime	Betty	Frank
Lifetime	Marilynn	Rice
Lifetime	Ron	Schumann
100 Lifetime	Tami	Woodrow
Regular	Robyn	Barnhart
Regular	Tracey	Callison
Regular	Cathy	Creager
Regular	Barbara	Demmy-Scheidler
Regular	Nancy	Ellis
Regular	Tammie	Hollar
Regular	Vicki	Humble
Regular	Ellen	Kuhn
Regular	Joan	McMahon
Regular	Karen	Parrill
Regular	Sherry	Priddy
Regular	Trish	Schommer
Regular	Joan	Stoppelman