

Gem City Dog Obedience

Club Board Minutes

2/6/22

Board Members Present: Angela Profitt, Diana Stromley, Tami Woodrow, Kathy Roberts, Sherri Heizer, Donna Jennings, Maggie Melton, Alicia Heidorn, Barb Siler, John Clifford, Ashley Huehn, Kristina Morgan

Call to Order: Meeting was called to order at 7:31pm by Angela Profitt. Motion to accept meeting minutes from 1/9/22 was made by Ashley Huehn, seconded by Diana Stromley. Motion passed unanimously.

Vice President: Diana Stromley. February 20th Jessa Kenworthy rented the facility for a puppy shower. Leah Schiller is making arrangements for a flea market to be held on March 12.

Membership: Tami Woodrow. Membership and applicant list has been updated. Membership is down from 193 to 173 due to failure to renew or death. There are currently 7 applicants who are working towards membership. Currently it is very difficult to get volunteer hours for the different tasks. Tami would like to be able to get a report for the volunteers who sign up for each event from the website. She would also like the website to have a PDF for volunteers to be able to print off and bring to offsite events.

Treasurer: Kathy Roberts. The Club has approximately 119,000 cash on hand. Motion to accept the treasurer's report was made by Ashley Huehn, seconded by Kristina Morgan. Motion passed unanimously.

Registrar: Maggie Melton. Agility is ready to post, waiting for obedience. Schedule should be to Chris by the end of the week.

Conformation: No director

Obedience: Kristina Morgan. Still working on obedience schedule. Need obedience instructors. She has sent out emails looking for instructors. She will have the schedule to Chris by the end of the week. A new class has been added, performance puppy class. This will be a foundation class for puppies who want to go into sports.

Agility: Sherri Heizer. There is an agility trial scheduled for Feb. 25, 26, and 27. Set-up will be on the 24th. Wednesday and Thursday classes need make-ups for the snow days. The make-ups will need to be the week after the agility trial, the week of March 3rd. The new session begins March 7th.

Old Business

Club Wi-Fi

Kathy Roberts found a plug & play from T-mobile which would cost the club approximately \$50.00 a month. This would allow the club to do zoom meetings and stream trials. Alicia Heidorn made a motion to approve the rental of the unit, John Clifford seconded the motion. The motion passed unanimously.

Member Communication Systems

It was proposed that the club use an IOS group for members to communicate more effectively. The members would sign up for the group. They would get new communications through an email or get a daily digest with updates. Mary Beam would be the moderator. The cost is \$199.00/yr. It was decided to table this for now.

Building Maintenance

Building Maintenance report by John Clifford

Deb Arnold is working on getting an estimate from Kenny Wooten (general contractor) for the following: replace the rest of the T8 fluorescent lights with LED; the addition of more outside lighting; and any changes which might be made to the parking lot in the back to possibly reduce the storm runoff fees.

Pam Murn will get an estimate for the replacing of the rear doors.

John received a copy of the Mancino architectural report from 2017. The space constraints of the building have been discussed many times by the board. Ashley Huehn made a motion to allow John Clifford to spend up to 1000.00 dollars to consult with Dave Mancino (architect) about what can be legally done to make an addition onto the building. Barb Siler seconded. The motion passed unanimously.

Kathy Roberts made a list of 6 items which deal with outside building improvements. These will be looked into as the weather improves. Kathy will continue to handle contracts for plumbing and HVAC.

New Business.

Cathy Wright Reports

Cathy Wright proposed the following:

1. Add a timer to the outside sign, advertising the club

This should be done by a licensed electrician, she recommended A-Abel. John Clifford is looking into this.

2. Altering the upper parking lot to decrease the storm runoff fee. Deb Arnold is getting estimates for changing the impermeable asphalt surface to a permeable surface.

3. Re-striping the parking lot. Kathy recommended a small volunteer crew could manage the task by renting the equipment. Angela Profitt will talk to the person who plows the lot about the cost of restriping the lot.

Board suggestions

Cathy Wright; Policy for personal crate storage and community crates.

After a discussion on crate storage, it was decided that new shelves would be purchased for jump boards, since they are currently stored at too high of a level to easily access. After the jump boards are moved, there will be room for some crate storage. It was decided that class instructors would be allowed to store their crates where the jump boards are currently located. At this time the proposal for community crates has been tabled.

Cathy Wright; Issue with people not receiving call backs after leaving message on club answering machine. Maggie Melton stated that she always replies to voice mail messages but many times in trying to reach the person, their voice mail box is full. People do have the option to email the club. The email is listed on the website. It was decided that no action needs to be done at this time.

Key card issues

There was an issue with the Ohio Flying Dogs getting into the building for their event. Curt Givens would not make a temporary key card for them and instead decided to just let them in himself. The general consensus among board members is that temporary key cards should be issued to outside clubs renting the facility so they can come and go on their own. The key card would be deactivated after the event. Kathy will talk to Curt.

Membership Meeting

The membership meeting is scheduled for February 21 at 7:30. At 7:00 pm there will be a presentation on the relaxation protocol by Mary Beam.

Adjournment

A motion was made by Sherri Heizer for adjournment at 9:05 pm.

Respectfully submitted,

Donna Jennings

12:23 PM

02/05/22

Cash Basis

Gem City Dog Obedience Club

Balance Sheet

As of January 31, 2022

	<u>Jan 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
10200 · CHASE BANK CHECKING	104,605.71
10400 · CHASE BANK SAVINGS	14,435.87
10500 · Petty Cash Advances	700.00
Total Checking/Savings	<u>119,741.58</u>
Total Current Assets	<u>119,741.58</u>
Fixed Assets	
15000 · GENERAL PURPOSE FURNITURE & FIX	
15760 · FLOORING NORTHCUTT - TURF	16,503.00
15000 · GENERAL PURPOSE FURNITURE & FIX - Other	11,249.47
Total 15000 · GENERAL PURPOSE FURNITURE & FIX	<u>27,752.47</u>
15500 · Computer Equipment	1,804.50
15600 · Mowers and Land Equipment	2,455.25
15700 · buildings and Land Owned	
15720 · 4920 Northcutt Place	26,125.00
15750 · NORTHCUTT IMPROVEMENTS	124,242.80
Total 15700 · buildings and Land Owned	<u>150,367.80</u>
15800 · NEW ROOF 2020 JULY	80,000.00
16000 · Training Equipment	6,001.13
16300 · Land Buildings Improvements	3,600.00
16600 · General Purpose Equipment	22,215.65
17000 · Accumulated Depreciation	-69,320.00
Total Fixed Assets	<u>224,876.80</u>
TOTAL ASSETS	<u>344,618.38</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	1,447.43
Total Liabilities	<u>1,447.43</u>
Equity	
30000 · Opening Balance Equity	27,388.23
32000 · Unrestricted Net Assets	318,113.89
Net Income	-2,331.17
Total Equity	<u>343,170.95</u>
TOTAL LIABILITIES & EQUITY	<u>344,618.38</u>

1:40 PM

02/05/22

Cash Basis

Gem City Dog Obedience Club
Profit & Loss
January 2021 through January 2022

	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	TOTAL
Ordinary Income/Expense														
Income														
40000 · Income														
40100 · Class Registration Fees	0.00	6,848.33	0.00	2,675.04	0.00	4,431.33	7,835.00	3,475.00	0.00	167.40	16,002.09	0.00	0.00	41,434.19
40200 · Trial/Test Entry Fees	-68.00	9,393.00	0.00	0.00	-19.00	18,593.00	11,124.00	8,420.00	0.00	15,022.00	8,613.00	7,280.00	0.00	78,358.00
40300 · Contributions-Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	0.00	105.00	0.00	0.00	141.00
40400 · Rental Fees-Land and Building	0.00	2,125.00	0.00	2,625.00	0.00	1,700.00	0.00	2,600.00	0.00	3,825.00	2,555.00	2,625.00	0.00	18,055.00
40500 · Fund Raising Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192.00	0.00	0.00	192.00
40700 · MEMBERSHIP PROGRAM INCOME	0.00	490.00	0.00	120.00	0.00	60.00	150.00	0.00	0.00	265.00	3,981.55	600.00	0.00	5,666.55
40800 · Contr for Trial Volunteers	0.00	630.30	0.00	0.00	0.00	1,832.86	0.00	0.00	0.00	0.00	538.00	2,793.34	0.00	5,794.50
40900 · Store Income	0.00	15.00	0.00	17.00	0.00	0.00	84.00	0.00	0.00	3.00	49.18	0.00	0.00	168.18
Total 40000 · Income	-68.00	19,501.63	0.00	5,437.04	-19.00	26,617.19	19,193.00	14,495.00	36.00	19,282.40	32,035.82	13,298.34	0.00	149,809.42
Total Income	-68.00	19,501.63	0.00	5,437.04	-19.00	26,617.19	19,193.00	14,495.00	36.00	19,282.40	32,035.82	13,298.34	0.00	149,809.42
Expense														
Facilities	3,000.53	9,251.31	2,399.18	2,448.68	4,112.70	2,080.43	7,359.28	1,917.33	3,205.26	2,328.69	2,874.17	4,677.64	1,721.17	47,376.37
51000 · Trial/Test Expenses	250.00	5,424.35	940.75	2,385.35	5,504.75	7,312.52	976.28	4,185.63	3,945.32	6,773.01	167.01	5,773.36	610.00	44,248.33
57000 · Seminar/Class Expenses	590.00	583.00	0.00	336.52	680.00	680.00	0.00	855.07	711.00	480.00	486.62	0.00	0.00	5,402.21
59000 · General and Administrative	1.75	-50.00	0.00	152.48	0.00	101.34	0.00	7.95	0.00	5,444.21	40.17	441.63	0.00	6,139.53
64000 · Membership Programs	0.00	0.00	0.00	266.00	60.00	103.09	0.00	0.00	56.00	0.00	77.19	224.00	0.00	786.28
71000 · CHARITALBLE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	50.00
Total Expense	3,842.28	15,208.66	3,339.93	5,589.03	10,357.45	10,277.38	8,335.56	7,015.98	7,917.58	15,025.91	3,645.16	11,116.63	2,331.17	104,002.72
Net Ordinary Income	-3,910.28	4,292.97	-3,339.93	-151.99	-10,376.45	16,339.81	10,857.44	7,479.02	-7,881.58	4,256.49	28,390.66	2,181.71	-2,331.17	45,806.70
Other Income/Expense														
Other Income	0.00	6.00	0.00	-3.78	0.00	0.00	0.00	205.00	0.00	-2.42	0.00	0.00	0.00	204.80
Net Other Income	0.00	6.00	0.00	-3.78	0.00	0.00	0.00	205.00	0.00	-2.42	0.00	0.00	0.00	204.80
Net Income	-3,910.28	4,298.97	-3,339.93	-155.77	-10,376.45	16,339.81	10,857.44	7,684.02	-7,881.58	4,254.07	28,390.66	2,181.71	-2,331.17	46,011.50