

Date: August 9, 2020

Notice to the Members of Gem City Dog Obedience Club

Subject: Covid-19 Environment and Communication Protocol

Gem City Dog Obedience Club (Gem City) Board members are closely monitoring the ongoing coronavirus (COVID-19) situation in Ohio and Montgomery county and taking prudent measures regarding the safety and well-being of its members, students, contractors and exhibitors. As we open for classes and events, our response and communication protocol will continue to be updated in line with government advice and additional precautions where appropriate.

We cannot continue in this new world and maintain an environment that is as safe as can be from potential Covid-19 infection without the cooperation of all of you.

This communication shares our expectations of our members, students and exhibitors who volunteer for the Club and who choose to attend classes and events. And it explains the Gem City Board's planned communication when a member, exhibitor, volunteer, contractor or other individual learns of a Covid-19 exposure, diagnosis or has symptoms and is believed to be carrying the virus.

Our goal is to share actionable information for those who may have been in contact with the individual while respecting all individuals' privacy. Members of the board are volunteer managers, and not Public Health professionals; we are doing our best to help our community reduce the spread of infection and keep our facilities as safe as possible while respecting individual privacy, in accordance with our understanding of Ohio law.

## Expectations of Member Volunteers, Students, Exhibitors and Contractors

*If you feel you are unable or unwilling to adhere to the protocol, please do not take part in Gem City activities at this time*

All must comply with all Federal, State and Local laws.

Anyone who is ill for any reason must stay home.

Participating in any club activity or individual practice is at your own risk.

Details of social distancing and sanitizing practices expected are outlined in class registration materials and trial/test premiums. Please familiarize yourselves with these expectations before your class or event.

### **Suspected/Verified Covid-19 Infection Situations**

1. If you, the GCDOC member, student or contractor -
  - a. Have been in close contact (see CDC guidance regarding close contact) to a person who has tested positive for the coronavirus
  - b. Test positive for coronavirus and have attended the club at all in the prior 2 weeks (see examples below)
    - 1) Do not use Gem City facilities (including volunteering, teaching or practicing privately). Per the CDC (see attached guidance) you are required to self-quarantine. Timing varies based upon the situation.
    - 2) If you were practicing with someone, or a group, please notify each individual, and let a board member know you have done so.
    - 3) Notify a board member with the following information:
      - 1 Dates/times you were on the Club property and
      - 2 Events or classes attended or taught

*Your privacy will be respected. Our goal is to notify those who may be exposed and keep you and your health between you and your healthcare provider.*

*If others were in the building at the time you were there, they will be notified (based on the attendance log) that either exposure or a positive test occurred and the parameters of your time at the club and the location of the person testing positive or who is reporting due to exposure/close contact. You may resume functions at the club if you do not develop symptoms after the quarantine period directed by CDC guidance. See excerpt of current CDC guidance at the time this document is written.*

ANY MEMBER OF GCDOC KNOWINGLY NOT REPORTING HAVING A POSITIVE CORONAVIRUS TEST SHALL BE SUSPENDED FOR 1 MONTH.

A SECOND REPORTING VIOLATION WILL BE DEALT WITH BY THE BOARD OF GCDOG, AT THEIR DISCRETION.

Examples of the above described situations:

- A. Close contact with someone testing positive and no confirming negative test on yourself. “Oh my! My best friend, with whom I have coffee at the park, just told me she tested Positive for coronavirus! We had coffee yesterday and were within 6 feet of one another.”  
*---You must self-quarantine for a minimum of 10, as long as you do not have any symptoms; 14 days after the onset of exhibiting any symptoms in yourself. Follow your County Board of Health’s or health care provider’s recommendations. Do not attend GCDOC. Or, if upon advice from your health provider or the board of health a negative Covid-19 test administered by a licensed laboratory is considered sufficient evidence you are not carrying the virus. Do not attend GCDOC until cleared via quarantine or your health care provider/board of health.*
- “My partner just tested positive for coronavirus.”  
CDC considers this an extremely close contact. Contact your County Board of Health.  
*As stated above, do not attend GCDOC.*
- B. You have tested positive and had attended GCDOC or its event/class/activity in the prior two weeks.
  - (Second week of session classes) “Oh no! I just had a positive coronavirus test and I went to the first class this session—it was last week!”
  - “Dusty and I were practicing re-calls in the club yesterday!”
  - Notify Dusty.*
  - *Notify a Board member, giving them the class you attended and the and the date and time you were previously in the club for practice.*
  - *Do not attend the club for any reason.*
  - *Self-quarantine for the mandatory time as recommended by the CDC and your Board of Health.*

**The following documentations were taken directly from the CDC website regarding the definition of Close Contact which translates to exposure (which seems to be the medical term triggering a test or quarantine actions)**

# Contact Tracing

What is contact tracing? +

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What will happen with my personal information during contact tracing? +

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Who is considered a close contact to someone with COVID-19? -

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For COVID-19, a close contact is anyone who was within 6 feet of an infected person for at least 15 minutes. An infected person can spread COVID-19 starting 48 hours (or 2 days) before the person had any symptoms or tested positive for COVID-19.

Am I considered a close contact if I was wearing a mask? -

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Yes, you are still considered a close contact even if you were wearing a mask while you were around someone with COVID-19. Masks are meant to protect other people in case you are infected, and not to protect you from becoming infected.

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html>

# Coronavirus COVID-19 Self-Isolation Guidance



Dayton &  
Montgomery  
County

You must stay home until at least 10 days since symptoms first appeared, and at least 24 hours with no fever without fever-reducing medication, and symptoms have improved. If you tested positive and have not had symptoms you must stay home until 10 days have passed since your positive test. If you have questions call Public Health at 937-609-2034

If your symptoms worsen during the isolation period (even if you have been told your COVID-19 (coronavirus) test result is negative) please contact your healthcare provider by phone.

## Self-Isolation Guidance

- You should remain in your home except for attending prearranged medical care for COVID-19.
- Do not go to work, school, public areas or events.
- Do not use taxis or public transportation until you have been told it is safe to do so.
- Ask for help if you require groceries, other shopping or medications, during your isolation period.
- If required, ask someone to take your children to school.
- Separate yourself from other people in your home.
- Stay on your own in a well-ventilated room (windows opened regularly) with the door closed.
- Use a separate bathroom/toilet, if available.
- Clean bathroom/toilet after every use. Do not have visitors in your home.
- Do not invite visitors (including friends and family) to your home.
- Do not make contact with people at the front door.
- If you think it is essential for someone to visit, discuss it with Public Health

## Wash Your Hands

- Wash hands often with liquid soap and water for at least 20 seconds.
- Alcohol-based hand sanitizer can be used if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Use disposable paper towels to dry your hands. Avoid sharing household items.
- Do not share eating utensils, towels, bedding or other items with other people.
- After using items, wash them thoroughly with liquid soap and water; dishwashers may be used.
- Laundry, bedding and towels should be placed in a waste bag and stored securely away from other people.
- Items can be washed when tests for COVID-19 (coronavirus) are negative or after isolation has ended.

## Use of Facemasks

- Wear a facemask if you have been provided with one.
- Wear a facemask when you are in the same room with other people, when you visit a healthcare provider or when you are opening the front door.
- Minimize contact with other people even if you are wearing a facemask.
- Masks should not be touched or handled during use.

# Coronavirus COVID-19

## Self-Quarantine Guidance



Dayton &  
Montgomery  
County

**This guidance is for people who are undertaking self-quarantine.  
You must stay at home for the required quarantine period of 14 days  
as directed by Public Health - Dayton & Montgomery County.  
If you have questions call Public Health at 937-225-4542.**

### Self-Quarantine Guidance

- You should remain in your home.
- Do not go to work, school, public areas or events.
- Do not use taxis or public transportation until you have been told it is safe to do so.
- Ask for help if you require groceries, other shopping or medications, during your isolation period.
- If required, ask someone to take your children to school.
- Separate yourself from other people in your home by at least 6 feet.
- Stay on your own in a well-ventilated room (windows opened regularly) with the door closed.
- Use a separate bathroom/toilet, if available.
- Clean bathroom/toilet after every use.
- Do not invite visitors (including friends and family) to your home.
- Do not make contact with people at the front door.
- Wash hands often with liquid soap and water for at least 20 seconds.
- Alcohol-based hand sanitizer can be used if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Use disposable paper towels to dry your hands. Avoid sharing household items.
- Do not share eating utensils, towels, bedding or other items with other people.
- Wear a face mask when you are in the same room with other people, minimize contact with other people even if you are wearing a face mask.

### Monitoring and Reporting

- Use a thermometer to take your temperature twice a day, once in the morning and once at night.
- Record your temperature.
- If you develop a fever over 100.4 degrees fahrenheit and/or illness symptoms of cough, shortness of breath or difficulty breathing. Call your healthcare provider and then notify Public Health at 937-225-4542.

Your monitoring will end on \_\_\_\_\_

## Planned Communication of Covid-19 presence at Gem City classes/event(s) or on Gem City premises

When one of the following occurs and a board member is informed, this is the communication protocol that Your Board members will follow:

1. When a board member learns either formally or informally of exposure to the virus and/or a positive Covid-19 test for any individual who has attended a class or event or used a Gem City facility, that board member will share the information with the rest of the board. Depending upon the situation, and privacy requirements, individual names may not be shared.
2. After assessing and verifying the information, potentially impacted individuals will be notified as follows:
  - a. Class Situation-Registrar or his or her delegate will notify all class members/fellow instructors via email.
  - b. Trial/Test Situation-Secretary or trial chair will notify all exhibitors via email
  - c. Other situations (Volunteer Work Day, Meeting etc) a board member or person organizing the event will notify all attendees via email.
  - d. A general communication with limited details will be shared with the membership. I agree with all the above 1-2
3. A determination will be made regarding the need to shut down building access/and or institute a deep cleaning regimen. The following information is being taken into account for this determination:
  - a. The time frame: Often notification of potential or positive cases occurs several days after the sick individual has been on Gem City premises.
  - b. The building is cleaned thoroughly before, during and after all events including sanitation using a fogger with EPA Approved hydrogen peroxide solution on bathrooms and gates.
  - c. Touch surfaces, doors and light switches are wiped down at a minimum before and after evening activities

*Please Note: If you are not comfortable in the building on the land given these precautions, we recommend you respect your feelings and stay away from classes, practice or other activities until you feel it is safe.*

Noted below are few of the resources used to develop this document. We recommend you research these materials to determine your own understanding of the risks for your personal health care situation and discuss any activities with your health care provider.

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-risk-assesment-hcp.html>

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html>

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Symptoms-&-Emergency-Warning-Signs>