

Gem City Dog Obedience Club

Board Meeting

November 11, 2013

Location: GCDOC Building

Date: November 11, 2013 7:00 p.m.

Board Members:

Krista Anthony
Deb Arnold
Mary Beam
Nancy Beeman

Curt Givens
Diane Harrison
Ronalee McKnight
Pam Murn (absent)

Karen Pompei
Kathy Roberts
Elaine Stoermer (absent)
Barb Swigart

I. Welcome and Call to Order

Kathy Roberts called the meeting to order.

II. Reports

a. Secretary (Barb Swigart)

Curt Givens moved to accept the minutes of the September 9, 2013 board meeting and September 30, 2013 Special Board Meeting. It was seconded by Nancy Beeman and passed unanimously.

b. Treasurer (Elaine Stoermer) (absent)

Checking	\$ 84,117.69
Savings	<u>\$ 4,396.63</u>
Total	\$ 88,514.32

Elaine e-mailed her treasurer's report and indicated that the balances shown did not include monies/expenses from Earthdog test held the weekend of November 2, 2013. It does not include closing expenses for Northcutt. The report does not include a check written to C. Treber to reimburse her for June 2013 agility trial hospitality (\$1,412.08) expenses. A notice was given to Ms. Treber that in the future expenses may not be paid if not submitted within 30 days of the event.

c. Membership (Krista Anthony, chair)

Krista reported that many members (77) have not paid their dues and she provided a list of those who have not. She also stated that there are four (4) 2013 Year End Applicants that can be voted on for membership.

d. Registrar (Karen Pompei)

Prior to the meeting, Carole Lenehan prepared and distributed the year end summary of class registrations and payments. This report has been attached for reference

III. Continuing Business

- a. Asset Safeguarding-Need Asset Inventories – Karen Pompei is heading this. Diane Harrison has agreed to inventory the agility will take care of this matter as needed.
- b. New Building – Kathy and Karen will undertake exploring
 - i. Pam Murn is chairing, with help from Tami Woodrow, a Building Rules and Protocol Committee (name may change) to establish the building rules, name the rings and develop usage guidelines.
 - ii. Building Construction - Need a subcommittee – Deb Arnold and Jennifer Looper will head this committee.
 - iii. Make Your Mark Campaign - A campaign to enable members to contribute various areas, items to the new building. Deb and Jennifer will fold this into their Building Construction Committee. We will need a board member to chair this building sub committee.

Old Business Status Reports

Website, Social Networking and List Guidelines – Krista Anthony and Mary Kemphues agreed to have a new list launched by the next board meeting in January, 2014.

Rental Agreements – Karen Pompei distributed copies of the current rental agreement and there was discussion concerning certificates of insurance. Our insurance agent provided the attached feedback regarding our policies for securing insurance. Karen will update our agreements and work with those renting our building, to secure these documents.

Membership Protocol and Vouchers Nothing to report

IV. New Business

No new business

V. Next Meeting

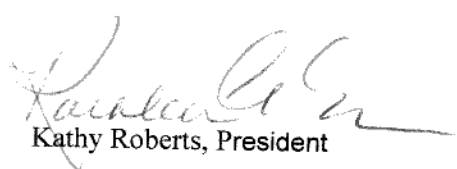
The next board meeting will be held at 7:00 p.m, Monday, January 6, 2014, at the building.

VI. Adjournment

Krista moved to adjourn the meeting at 9:30 p.m. Nancy seconded and the motion passed unanimously.

Respectfully submitted,

Barbara Swigart, Secretary


Kathy Roberts, President

INSURANCE GUIDELINES FOR RENTALS

From: Dennis Stowers

Sent: Tuesday, November 12, 2013 5:51 PM

To: 'mailto:kathleenrobertscpa@prodigy.net'

Subject: FW: Gem City Agility Club - Question

1. When someone rents your facility you need to ask them to provide you with a certificate of insurance.
2. In addition they need to name you and the landlord on the certificate as additional insured's.
3. I would require at least \$ 1,000,000.00 per occurrence and \$ 2,000,000.00 aggregate. Also at least \$ 100,000.00 to premises rented to you . That is about all you need .
4. Make sure that the policy dates are within the time they are renting the facility . (policy is in effect)

For contractors that work for you . I would ask them for a certificate of insurance . On the certificate you need to make sure they have liability and workers compensation . They do not need to ad you on the policy if you are just having them do some work for you . I would require the same limits as above for the liability and workers comp is workers' comp . Just make sure that they have it . The reason here is if you hire someone to work for you and they have employees with no comp and they get hurt you can be responsible . So get certs with work comp on them .

Barnhunt at Gem City

At the conclusion of the earth dog test on November 3rd several members of Gem City plus some other interested parties held a brief meeting to discuss ways to get Barn Hunt started at Gem City and to possibly increase the interest in both earth dog and nose work.

The consensus is that we need to put together a low or no cost information/introduction event far enough down stream that it can be well advertised to the local dog community.

In furtherance of this goal we would like to schedule the use of the Springfield St building for Saturday February 22. - *March 22 instead*

The Concept

1. Determine who among us will chair event.
2. Acquire sufficient straw bales (approx 20) to set up an instinct test area for the Barn Hunt portion of the day.
3. Get an appropriate number of tarps to cover the floors where the set up will be located. (Chris Burger and I think we have enough between us to cover this.)
4. The concept so far is to use the lower level for Barn Hunt, the back room for intro to earth dog with the training tunnels and the front room for Nose Work if we can find some one willing to talk and demonstrate that venue through out the day. We are open to suggestion on this part so if any body knows of someone well versed in Nose Work who could/would be a presenter we'd like to hear.

As to potential objections to doing this event at the building it should be noted that they have successfully held a barn hunt introduction event at CATC in their building B (agility) without adverse affect on the agility training. Working on tarps keeps the scent off the ring surface and also makes it easy to remove the straw at the end of the day.

The above is a brief outline for this proposed event that I'm certain will see additional fleshing out once a chair person and committee is selected. It is primarily a submission to the Gem City Board to secure use of the building for the event.

Curt Givens

1. November 4, 2013

Proposal to update the Earth dog den utilizing Azek PVC lumber

Rational: The den located the at the east end of the woods is the original den that we have been using since we started doing test eleven years ago. It has has some repairs and a section or two replaced but it has just about reached the end of its usefulness as a safe attractive den either for train or competition. The other two dens are approximately 6 years old and from a competitor stand point probably equally unattractive.

The currently available treated lumber is no where near as long lasting as what we used and some competitors shy away from chemically treated lumber.

While it would be feasible to build new dens using conventional lumber it would necessitate pulling them up and storing them inside between test and training sessions.

This brings us to Azek PVC lumber. First and foremost it is virtually indestructable for our use. It is lighter than wood and other composites and it's available in the sizes we need from the local Azek supplier in Beavercreek.

We will need two different sizes to build the dens, 4/4 1 x 10 and 5/4 1 x 12. The one by tens will form the sides of the dens

TREASURER'S REPORT★

Nov 2013

Elaine Stoermer

Chase Checking Acct. Balance 11/04/2013	\$90,905.72
Outstanding checks:	- 6,788.03
BALANCE:	\$84,117.69

[Cashier's check for closing(KR)\$ 25,000.00]

Chase Money Mkt. Balance 10/07/2013	\$ 4,396.63
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Total	\$88,514.32
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<u>Income –</u>	Deposits:
	10/7/13 \$ 2,277.48
	10/7/13 (2) \$17,830 (Agility trial)
	10/26/13 \$ 4,872.00 (Obedience classes; GOASC Rental)
	11/1/13 \$ 3,101.00 (Agility classes)
	11/1/13 \$ 94.50 (Change – coins)

[11/1/13 – online transfer from MMA: \$40,000.00]

Chase Visa : \$1,614.76 (Sept.2013)

Roberts Card:	NTI Global (tunnels)	\$646.80
	Koenig	\$245.09
	Harbor Freight	\$137.16
	Kmart (2)	\$ 99.23
	Speedway (2)	\$ 13.77
	Marathon Petro	\$ 39.00
	Subway	\$100.00

Woodrow:	Oberers	\$ 48.21
	Staples (AKC-O)	\$225.36
	FedEx (copies; AKC-O)	\$ 50.82

YEARLY STATISTICS 2013 AND 2012

SESSION	YEAR 2013	YEAR 2012	DIFFERENCE
1. JAN/FEB	163	144	plus 19
2. MAR/APR	158	158	even
3. MAY/JUNE	127	131	minus 4
4. AUG/SEPT	127		plus 5
5. OCT/NOV	125		minus 18
TOTALS	700	698	plus 2

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now min.*

GEM CITY DOG OBEDIENCE
CLUB, INC
1654 SPRINGFIELD STREET
DAYTON, OHIO 45403

THIS AGREEMENT IS A CONTRACT BETWEEN GEM CITY DOG OBEDIENCE CLUB, INC., HEREIN REFERRED TO AS "GCDQC" AND THE FOLLOWING CLUB/ORGANIZATION _____ HEREIN REFERRED TO AS THE "LESSEE". GCDQC AGREES TO RENT ITS TRAINING FACILITY/EQUIPMENT AT 1654 SPRINGFIELD STREET DAYTON, OHIO (or) 524 VALLEYCREST DRIVE, DAYTON, OHIO 45404. (circle location being rented)

RENTAL DATES
RENTAL DATE
RENTAL DATES

TIME FROM: TO:
TIME FROM: TO:
TIME FROM: TO:

THIS RENTAL IS SPONSORED BY THE FOLLOWING GCDQC MEMBER _____. A GCDQC MEMBER MUST BE IN ATTENDANCE AT ALL TIMES. THIS CONTRACT MUST BE REVIEWED BY THE BOARD OF DIRECTORS FOR FINAL APPROVAL/DENIAL. THE RESPONSIBLE CONTACT PERSON for lease is _____
PHONE/EMAIL _____

THE FOLLOWING ITEMS REFER TO THE ACCOUNTING OF PAYMENT WHEN RENTING THE FACILITY/EQUIPMENT.

1. WHEN THE CONTRACT IS APPROVED BY THE BOARD OF DIRECTORS AND SIGNED BY AN OFFICER OF GCDQC, A SECURITY DEPOSIT OF \$100. IS IMMEDIATELY DUE. IF THE LESSEE CANCELS THE CONTRACT WITHIN 90 DAYS OF THE SCHEDULED DATE, A \$50. FEE WILL BE DEDUCTED FROM THE SECURITY DEPOSIT. REMAINDER OF FEES ARE DUE 30 DAYS BEFORE THE SCHEDULED EVENT.
2. THE RENTAL RATE FOR THE BUILDING IS \$350. PER DAY. LAND FEE IS \$175.00 PER DAY.
3. THERE IS A CHARGE OF \$125. FOR CLEANING THE BUILDING AT COMPLETION OF EVENT, SHOULD THE LESSEE CHOOSE NOT TO CLEAN.
4. THERE IS A CHARGE OF \$500. PER DAY FOR RENTAL OF AGILITY EQUIPMENT.
5. THERE IS A CHARGE OF \$100. PER DAY FOR RENTAL OF ELECTRONIC TIMERS.
6. THERE IS A CHARGE OF \$50. PER DAY FOR RENTAL OF THE OBEDIENCE EQUIPMENT.
7. THERE IS A CHARGE OF \$50. PER DAY FOR RENTAL OF THE OBEDIENCE SHOW RINGS.
8. THERE IS A CHARGE OF \$25. PER DAY FOR RENTAL OF THE RALLY EQUIPMENT.
9. AT LAND, GCDQC WILL PROVIDE 4 PORT-A-POTTIES WITH RENTAL FEE OF \$175.00 FOR WEEK END
10. RENTAL OF EQUIPMENT OFF THE PREMISES OF GCDQC WILL BE NEGOTIATED.
11. FEE'S FOR WORKERS WILL BE DETERMINED AFTER COMPLETION OF TRIAL.
12. COST FOR PAPER & MISCELLANEOUS SUPPLIES DETERMINED AT COMPLETION OF TRIAL
13. SET UP-CHARGE \$75.00 ON NIGHT BEFORE EVENT.
- 14.

ITEMS THAT APPLY WILL BE CIRCLED

THIS AGREEMENT INCLUDES USE OF THE BUILDING, INCLUDING PAWS CAFÉ, FOLDING METAL CHAIRS AND PVC RING GATES. LESSEE IS REQUIRED TO HAVE LIABILITY INSURANCE FOR THIS EVENT OF _____ AND ATTACH A COPY TO THIS APPLICATION. LESSEE AGREES TO IDENIFY AND HOLD HARMLESS GCDQC AGAINST ALL CLAIMS THAT MAY ARISE FROM USE OF THE PREMISES AND EQUIPMENT. EQUIPMENT USED MUST BE RETURNED TO THE DESIGNATED STORAGE PLACES.

SIGNED _____

LESSEE _____

TITLE _____

TITLE _____

DATE: _____

DATE: _____