Gem City Dog Obedience Club
Board Meeting
March 5, 2012

Location: GCDOC Building **Date:** March 5, 2012 7:00 p.m.

Board Members:

Krista Anthony
Mary Beam (absent)
Cheri Davis
Lori Genaw (absent)
Curt Givens
Gayle Ingram
Carole Lenehan
Ronalee McKnight
Maggie Melton
Kathy Roberts
Roberta Rupert
Jennifer Scott (absent)
Elaine Stoermer

Guest: Cheryl Schiml

I. Welcome and Call to Order

Kathy Roberts called the meeting to order and welcomed Cheryl Schiml to the meeting. Cheryl had requested time on the agenda to discuss a situation that occurred at the AKC agility trial at the Champion Center in February.

Cheryl explained that a non-GCDOC member had volunteered to work at the trial. She was very outspoken on her opinions about the Gem City members who were not working and those who were working but not doing their jobs as she felt they should be done. On the last day of the trial she had an altercation with Cheryl just as Cheryl was about to run her dog. There were obscenities and pushing. Cheryl was very upset with these actions and had a hard time focusing on the course. Both the woman and Cheryl talked to Maggie Melton and Carole Lenehan at the trial. Cheryl requested that the club not use this person as a volunteer due to her actions. Cheryl told Cheri, who was the trial chair, that she did not want the incident to be reported to AKC or reviewed by the trial committee. Cheryl left the board meeting with the understanding that the board would discuss this and let her know how they would respond to her request.

Cheri, Maggie and Carole described their interactions with both the volunteer and Cheryl and noted that their versions of the events were quite different. She had been assigned as a leash runner but took over the scribe job. The biggest concern of the board was that she was saying bad things about Gem City and its members. In reality, club members did a great job coming out to the trial to volunteer even when they didn't have dogs running. The decision of the board was to not pre-schedule this woman as a volunteer. Maggie will advise Cheryl.

II. Reports

a. Secretary (Gayle Ingram)

Curt Givens moved to accept the minutes of the February 6, 2012 board meeting. It was seconded by Elaine Stoermer and passed unanimously.

Gayle announced that a 4-drawer locking file cabinet has been purchased and is currently on the dock. Plans were to place it in the closet outside the Paws Cafè but determined this could not be done because we need to keep it clear to access the power / electrical boxes. Another spot will be found. All of the minutes and AKC correspondence will be placed in there as well as insurance policies and possibly legal or tax documents. It must be kept locked at all times. Kathy Roberts (President), Lori Genaw (Vice President), Elaine Stoermer (Treasurer), Carole Lenehan (insurance), and Gayle Ingram (Secretary) will have keys. Any other board members who feel they need a key should talk to Gayle to have one made or a location will be found that is accessible to all board members.

Gayle has created a Word file of the Standing Rules and Bylaws and is in the process of identifying areas which need revised. Any changes to the Standing Rules or Bylaws will be announced in the newsletter so club members are aware.

b. Treasurer (Elaine Stoermer)

Checking	$38,492.79
Savings	$44,285.74
Total	$82,778.53

Elaine distributed a detailed breakdown of the expenses and revenues and discussed several specific items. Kathy noted that she wants to get Quick Books set up so we can do analysis by event. Elaine reported that the charge for AT&T advertising has gone up from $105/month to $120/month. Cheri, Kathy and Elaine will investigate other advertising options. Curt Givens moved to accept treasurer's report. It was seconded by Gayle Ingram and passed unanimously.

c. Membership (Krista Anthony, chair)
Krista distributed an updated list of applicants. Only three are currently eligible to be voted on at the next Membership meeting. Three new applications were received last week. Krista is emailing people who have been on the list for awhile as to their intentions to join.

Krista presented a proposed revision to the current applicant voting policy (Section 3 of the Standings Rules Part D) to read "Once all the requirements are met for consideration of full membership, the applicant should be present at the membership meeting at which they are voted. If the applicant cannot attend a membership meeting, they must submit in writing a request for a board member of their choice to be their representative at the meeting. The request should be sent to the membership chair who will then present the request to the board." Curt Givens moved to accept the Standing Rules revision. It was seconded by Krista Anthony and passed unanimously.

Krista announced that the Membership Directory is ready. She will send it to Carole and Gayle to do a final proof before sending it to the printer. This year she plans to make electronic pdf files of the directory available to members

d. Registrar (Carole Lenehan)
Carole reported that 41 dogs are registered for Session 2. There are 29 Beginners, 17 Advanced Beginners, and no Novice at this time. She anticipates 10 – 15 to ultimately sign up.

Carole has received a request from Vitas Hospice to hold their Paw Pal's group meeting on June 9th from 9:30 a.m. until approximately 1:00 p.m. They are having a special speaker and needed an area big enough to accommodate them. The room is available and Carole asked approval to notify Gail Stokes that she can use the facility so long as it is cleaned up after the meeting. Lori Genaw and Ronalee McKnight are part of the Paw Pal program.

Carole asked permission to rent Club facilities for use by other groups if the facility is available and they are willing to pay full price without getting approval from the board and advise the board of special arrangements. Kathy will draft a Building Use Policy that allows Carole to notify the Board members of events that are scheduled between meetings.

It was agreed that an additional $175 be added to the Land rental fee to cover the additional porta potty.

e. Obedience (Ronalee McKnight)
Ronalee reported that the Thursday night Advanced Beginners class has not been full for two sessions and those who registered were folded into other classes. She is not ready to give up that time slot yet in the hopes that numbers will improve. Pam Murn will be the chair for the AKC trial in September.

f. Agility (Maggie Melton)
Maggie reported that the AKC trial at Champions Center was a great success. She has told the Center to hold our $1,500 deposit to be used for the 2-day October trial. We also have booked a 3-day trial in the Pavilion in June. The Center is asking for a three year contract including three trials in 2013. She has given him the trial dates to hold. Maggie has learned that several other clubs have contacted Champions Center regarding trials.

Cheri Treber has asked to purchase new ribbons for the AKC Agility Club. Maggie asked if we can change the logo to say "Agility – Obedience – Earthdog". The board approved this purchase. Curt noted that he needs ribbons for the upcoming Earthdog tests.

A discussion ensued about the possibility of announcing trial dates earlier than we currently do. The problem is that we cannot put dates on the website until AKC approves them. The delay in submitting our applications to AKC is often because we are waiting for judges to confirm. Efforts will be made to confirm earlier.

Kathy recommended that the president, directors, treasurer, or other officer should review and initial all judge's contracts. Judges usually provide their own contracts but we need to make sure that certain clauses are included in all contracts. Some venues do actual contracts, other confirm via email and require a judges affirmation form. Kathy asked that everyone provide her a copy of their basic contracts so she can draft language that needs to be included in all contracts. We also need to insist that judges provide receipts for items they wish to have reimbursed.

g. Conformation (Jennifer Scott)
Elaine reported that people were at the building on Wednesday for a walk in confirmation class or Show-N-Go but the instructor/facilitator wasn't there yet. Board members thought this was a Dayton Kennel Club event. It was recommended that Jennifer look into this to be sure that attendees are paying and that they are signing releases. Elaine noted that she only received $10 for the evening's activity although there were at least five dogs/handlers there on Wednesday. Carole will provide Jennifer with the release forms used by the 4H kids.

h. Earth Dog (Curt Givens)
Curt reported that if the weather stays good they should be able to begin working on the dens in March. There is a dachshund test on May 12 – 13.

i. Operations (Rick Roberts)
Kathy reported that they plan to do the floors with a degreaser on the Sunday after the GOSCA trial so it will be ready for the agility trial the following weekend.

Elaine asked about the big white spots that are showing up on the floor. Trish Clute used a hair dryer to remove them but we need to identify what is causing it so they don't continue to be a problem. At first it appeared to be paint but it seems more likely that it is tacky paw people are applying to their dogs feet to avoid slipping since it wasn't tracked in from outside.

Kathy announced that we must cancel the Building Work Day that was scheduled in March. She recommended that we ask specific people to go through the Store Room and the area under the stairs to determine what can be pitched and what can be sold or auctioned off. Roberta and Nancy Beeman will start going through the Store Room to see if anything can be moved out or tossed. Kathy will look into selling the old timers on eBay or to other clubs. It was agreed that the old ribbons can be given to 4H or other interested groups. Krista will handle this.

j. Sunshine (Cheri Davis/Joyce Osborn)
Cheri presented the secretary with a list of cards, flowers, donations, gift cards sent for sympathy, injury, get well, and loss of pet. Memorial stones were also offered to three members. Cheri noted that MvPTa orders stones from the same place and they have them delivered directly to the member's home. She asked the board to consider doing this rather than personally presenting them at a meeting which can be very emotional and upsetting. She will look into the cost of shipping. The board approved making a donation to a charity in lieu of purchasing a stone if the members so requests.

k. Publicity/Public Relations (Cheri Davis)
Cheri passed around a magazine that is given to people when they are stationed at WPAFB. It is a very good directory and she suggested we place an ad in it. The cost would be $340.

Cheri reported that GCDOC is scheduled for the Emergency Vet Clinic event on April 28th and the Walk for Strays in June. She also suggested that the committee needs to meet to begin planning for the AKC Responsible Dog Ownership Day on September 9th.

Kathy suggested we put information about events in the Crateliner. The deadline for submitting articles to the Crateliner is March 24th.

We should have the new projector by the next Membership Meeting on April 16th so plans are to show the slide show that was prepared for the Banquet. Slide show promos can also be shown at events.

Elaine announced that Morene Stickrod is placing another order for club jackets. She suggested that instructors be advised so they can tell their students.

l. Store (Roberta Rupert)
Roberta had nothing new to report. She did suggest that a new store key ring be made that is larger to avoid people from putting it in their pocket and taking it home by accident.

III. Continuing Business

UKC Agility Equipment Rental. Krista announced that Susan Gears has withdrawn her request for rental of two pieces of UKC equipment - sway bridge and swing plank - in September 2012 for the Belgian National Trials. They have ordered their own equipment.

IV. New Business

No new business was presented.

V. Next Meeting

The next meeting will be held at 7:00 p.m. on Monday, April 2, 2012, at the building.

VI. Adjournment

Curt Givens moved to adjourn the meeting at 9:25 p.m. Krista Anthony seconded and the motion passed unanimously.

Respectfully submitted,

Gayle L. Ingram

Gayle L. Ingram, Secretary

Kathleen A. Roberts

Kathy Roberts, President

MARCH FINANCIAL SUMMARY (3/05/12) Elaine M. Stoermer

Chase Checking

$ 46,487.84	(bank balance 03/05/12)
7,995.05	(Jan/Feb '12 outstanding checks)
$ 38,492.79	(balance 03/05/12)

Money Market

$44,285.74 (Bank balance 03/05/12).

Total Cash Accounts **$ 82,778.53**

Chase credit card statement(2/5/12) $1,547.90

Flowers – Sunshine (2)	$ 96.20
Memory stones ()	$698.81
Christophers Restaurant	$200.00
Finch Rental	$364.34
Olive Garden	$172.15
Office Depot	$ 17.11

Credit Card Statement March 2012 not rec'd when summary was completed.

FEBRUARY 2012 INCOME

Agility Classes (1st Session) $2,370.00

AGILITY TRIAL: RECIPTS $ 27,856.00 (includes vendors - $300)

Less Refunds: - 1,391.50

Subtotal: $ 26,464.50

AGILITY TRIAL EXPENSES

Less AKC fees	- $ 5,143.00	(does not included application fees)
Less Judges' expenses	- 4,388.63	
Less Rental + food	- 6,041.00	[$4,950+$1091(deposit?)]
Less member expenses	- 476.89	(still some out there)
Toys – charged to credit card	- 1,105.13	
Ribbons	- 846.56	
Moving of equipment	-	
Charges to credit card – supplies	- 62.06	

Total: **$**

Rally class/Obedience Income: $455.00 (2nd session)
Store/Pop/Soda $300.00?

Bank Deposits:		
	2-10-12	$ 2,613.48
	2-14-12	2,525.00
	2-24-12	27,122.00
	3-2-12	1,370.00

Total: **$ 33,630.48**

Proposal for voting on applicants that cannot attend a membership meeting:

Re Section 3 of the standing rules part D
"Once all the requirements are met for consideration of full membership, the applicant should be present at the membership meeting at which they are voted.

Proposed add on - If the applicant cannot attend a membership meeting, they must submit in writing a request for a board member of their choice to be their representative at the meeting. The request should be sent to the membership chair who then will present the request to the board.