

Agenda

Gem City Dog Obedience Club Board of Directors Meeting

Location: 1654 Springfield Pike, Dayton, Ohio, 45431

Date: **Monday, January 3, 2005, 7:00pm to 9:30pm**

Invitees:

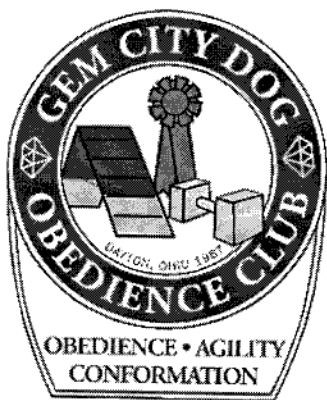
Trish Clute
Kathy Combs
Roger George
Curt Givens
Dorothy Leibold

Carole Lenehan
Karen Rheinberger
Kathy Roberts
Roberta Rupert
Morene Stickrod

Elaine Stoermer
Marra Wollpert
Tami Woodrow

Topics of Discussion:

1. **Welcome** (5 minutes)
2. **Call to Order** (5 minutes)
 - 2.1. Review agenda (Tami)
3. **Reports** (average 5 minutes per report)
 - 3.1. President's report (Tami)
 - 3.2. Secretary's report (Dorothy)
 - 3.3. Treasurer's report (Kathy)
 - 3.4. Membership report (Karen)
 - 3.5. Registrar's report (Carole)
 - 3.6. Conformation program report (Trish)
 - 3.7. Earth Dog program report (Curt)
 - 3.8. Special Programs report (Curt)
 - 3.9. Obedience program report (Kathy)
 - 3.10. Agility program report (Marra)
 - 3.11. Operations report (Roger)
 - 3.12. Public Relations & Marketing report (Morene)
4. **Continuing Business Topics** (average 15 minutes per topic)
 - 4.1. Conversion to Non-Profit Status (Roger)
 - 4.2. Building Committee Update (Tami)
5. **New Business Topics** (average 15 minutes per topic)
 - 5.1. Budgets (Tami)
 - 5.2. Proposed change to the standing rules (Sunshine Committee)
 - 5.3. Review of notification of class changes due to weather conditions.
6. **Proposals for Next Board Meeting New Business Topics** (5 minutes)
 - 6.1.
7. **Adjourn**



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To: Board of Directors
Date: January 2, 2005
Subject: Sunshine

I want to thank you for sending the lovely fresh flower bouquet. It really meant a lot to me - more than you can know. When I didn't hear from Gem City during the first two weeks after my surgery, I began to worry that I had been forgotten, and it made me very sad...even depressed. What a relief to know that wasn't the case!

However, it got me thinking that perhaps others may have been inadvertently forgotten in their time of distress. For instance, the week before my surgery Doug Scott's father, Bill, died suddenly from a heart attack, and Gem City did not send a remembrance to the funeral home. Doug is an only child, was very close to his parents, and as a long-time Gem City member and instructor he should have had our support at that time. Don't you agree? (I wrote a note to Marty and to Tami asking that we send a \$25 contribution to the Humane Society in his father's name, but I don't know if that happened.)

As we plan for a new building one thing that must be foremost in our minds is that it is PEOPLE that will provide the resources to make it possible. When we forget to nurture our dedicated volunteers we are doomed to failure. Saving every penny for the building fund, and not recognizing the people who will make it possible for a building, is penny-wise and pound-foolish.

To that end, I am proposing a new section for the Standing Rules on when remembrances are appropriate and what they should be. I believe our current Sunshine guidelines are extremely vague, and should thus be updated and made more specific. These decisions should not be left to one or two people to make - they should be spelled out as part of the Sunshine responsibility.

Changes to the Standing Rules do not need approval by the membership and I hope that you will act on this motion at the meeting in January so that in 2005 we can do our best to extend comfort and encouragement to our members. As part of this I propose that the Sunshine Chair have an advance of \$500 to cover expenses without having to ask the board for reimbursement every time there is a need for an expenditure. She or he should keep an accounting to be sent to each board meeting so that we are all aware of illnesses, deaths, births, etc. These events should also be posted on the Gem City Yahoo list, if they weren't previously listed there.

Currently the Standing Rules state:

Re By-Laws, ARTICLE V - COMMITTEES:

(D) Hospitality Committee. The Chair shall be appointed by the President. This committee shall oversee the welcoming of visitors to the Club, and the providing of refreshments for Club Meetings. *They shall also have charge of sending expressions of sympathy or condolences upon such occasions as the death or serious illness or injury of a Member or Members' spouse or child.*

I propose that a Section (D) 1. Be added for Sunshine

The Sunshine Chair shall be charged with sending expressions of congratulations, get well, sympathy or condolence upon such occasions as the injury, serious illness, hospitalization, surgery, birth of a baby, or death of a Member or Members' immediate family.

- a. In all instances a card should be sent.
- b. A note should be posted on the Gem City Yahoo list if it has not already been posted.
- c. For those active club members who contribute more than the minimum hours, instruct, serve on the board or are active on a committee, some token of remembrance, not to exceed \$50, should be sent. This might include but not be limited to: flowers, a gift basket, or in the case of a death, a memorial contribution to a charity. If another member could visit, a simple rose in a bud vase would be appropriate. The choices are unlimited, but the thoughtfulness and caring of our club is priceless. These are the circumstances that should require more than a card:
 1. Hospitalization, inpatient surgery, or out-patient surgery requiring a lengthy home stay.
 2. The death of a member or immediate family member.
 3. A baby gift for a birth.

Thank you again for the lovely flowers. I hope to be back at the club soon.

Marra