

Gem City Dog Obedience Club

Board Meeting

January 7, 2013

Location: GCDOC Building

Date: January 7, 2013 7:00 p.m.

Board Members:

Krista Anthony

Deb Arnold

Mary Beam

Nancy Beeman (absent)

Curt Givens (absent)

Diane Harrison

Gayle Ingram

Carole Lenehan

Ronalee McKnight

Pam Murn

Karen Pompei

Kathy Roberts

Elaine Stoermer

I. Welcome and Call to Order

Kathy Roberts called the meeting to order. Kathy reported that she has spoken to AKC regarding the Special Attraction Application that she discussed at last month's board meeting. AKC has informed her that we do not need to complete the application for parades. It only needed completed if we plan additional activities such as a Meet the Breed during an AKC event. It might also be good to complete if the club is planning a non-AKC event, such as a seminar.

II. Reports

a. Secretary (Gayle Ingram)

Karen Pompei moved to accept the minutes of the December 3, 2012 board meetings. It was seconded by Krista Anthony and passed unanimously.

Gayle reported that she has provided the AKC with the new 2013 Officers as well as the 2013 Membership list. Officers should have received a confirmation from AKC. Gayle has also provided the full list of 2013 Officers to the webmaster which is now on the GCDOC website.

b. Treasurer (Elaine Stoermer)

Checking	\$ 45,681.72
Savings	<u>\$ 44,341.34</u>
Total	\$ 90,023.06

Elaine distributed a detailed breakdown of the expenses and revenues and discussed several specific items.

Pam Murn moved to accept treasurer's report. It was seconded by Carole Lenehan and passed unanimously.

c. Membership (Krista Anthony, chair)

Krista distributed the current list of applicants (9) and a list of the 2012 members who have not paid their 2013 dues. Board members will reach out to those members to determine if they intend to continue as members.

d. Registrar (Carole Lenehan)

Carole reported that she has 73 registrations for Session 1 which begins this week. This does not include Novice (which usually has 6 – 12) and Rally (which Elaine stated has 25 spread out between three classes). Incorporating those numbers

plus the likelihood of a few additional registrations, the total should be over 100 by the end of the week. Carole added that she has received a request for a gift certificate for a puppy class.

In response to conversations related to the use and distribution of Gem City Blue Ribbon vouchers, Carole announced that Crossroads Canine Club has decided to have their own vouchers which will be numbered to minimize likelihood of unauthorized duplication. As with the Gem City (GC) Blue Ribbon vouchers, these will be worth \$20 toward trials. They will continue to accept Gem City vouchers as well. Everyone agreed that these vouchers are meant to be an award of appreciation for members who give extra effort at events. Discussion ensued about who should distribute the vouchers. Maggie Melton had a box of vouchers when she was Agility Director. Because she is still the registrar, she needs Gem City instructor vouchers. Maggie will handle the CCC vouchers for CPE trials (generally 10-15 blue ribbon vouchers were distributed at a trial). Carole Lenehan will handle the CCC vouchers for UKC trials. Deb Arnold requested that all GC Blue Ribbon vouchers be numbered. She will give Carole a range of numbers to place on the GC vouchers they have in hand.

Ronalee McKnight moved that Gem City accept Crossroads Canine Club discount coupons (vouchers) at all events in the same capacity as they accept Gem City Blue Ribbon vouchers. Pam Murn seconded the motion which was approved by a majority vote. The following members were opposed: Krista Anthony and Diane Harrison.

Krista Anthony and Deb Arnold agreed to investigate past membership protocol and voucher system and bring back recommendations to the full board.

e. Obedience (Pam Murn)

Pam reported that they have two new 4 inch wood bottom jump boards for trial use. Other jumps have been ordered. She noted that the shipping costs were high. She announced that she intends to add a puppy class on Thursday mornings in the next session beginning in March. It will follow the Rally class. She'll work with Carole to revise the registration material.

Pam explained that Canine Good Citizen (CGC) is now an official AKC title that can appear on the title records of dogs registered or listed with AKC. To receive the title, dogs must be registered or listed with AKC (AKC number, PAL, or AKC Canine Partners). She has learned that if Gem City registers to participate in the Friends of Canine Partners Program, the club will receive \$10 for every three dogs who register as a Canine Partner. Pam Murn moved that Gem City participate in the Friends of Canine Partner Program. Deb Arnold seconded and the motion passed unanimously.

f. Agility (Diane Harrison)

Diane reported that classes will begin this week. Due to a shortage of instructors a couple of classes were dropped. Two classes are full and the others have 8 - 9 students. She reported that the equipment Auction was very successful. Everything was sold. Diane noted that she has not yet purchased the weave-a-matic yet that was approved for purchase in November. Diane is continuing to track down club-owned agility videos. She hopes to locate a group of videos that can be accessible to club members. April Johnson-Mozzetti has agreed to monitor their use so they aren't lost again.

The next AKC agility trial will be February 22 – 24. Lori Zakel Knowles has withdrawn as trial chair due to upcoming surgery. There will be several people filling that position: Cheri Davis – Saturday; Kathy Roberts/April Johnson-Mozzetti – Sunday; Christina Ludwig & Karen Pompei – Monday.

- g. Conformation (Nancy Beeman)
No report.

- h. Earth Dog (Curt Givens)
No report.

- i. Operations (Kathy Roberts)
Kathy reported on several operations issues:

Building Flooring: The floor was cleaned following the UKC trial rental in December. The machine was serviced following that cleaning due to a hole in the vacuum hose. The battery was tested and it is fine. The floors were cleaned again last week after which a "pull test" was done to determine its current condition compared to when it was new. The tests confirm that the floors are in good condition. In order to keep them in good condition it was agreed that exhibitors at conformation shows must do all spraying downstairs on mats. No one is to spray in the front room or the agility room. All groups using the facility will be asked to post signs to that effect and require that all messes be cleaned up both inside and outside.

Basement Door: Deb Arnold reported that the basement door going to the outside will no longer unlock. She's determined that it is not frozen, it is broken. Kathy will contact the landlord to get it repaired/replaced.

Parking Signs: In order to accommodate access to the ramp going to the lower level by building tenants, Kathy will purchase signs that will restrict parking in the first two spots at the top of the ramp between 8:00 a.m. and 5:00 p.m. on Monday through Friday.

- j. Sunshine (Karen Pompei/Joyce Osborn)
Karen had no report of recent card or flower distribution. She asked that anyone hearing of someone who should receive recognition from the club contact Joyce Osborn and herself.

- k. Publicity/Public Relations (Karen Pompei)
Karen reported that there was a good turnout at the Children's Parade the end of November.

- l. Store (Ronalee McKnight)
Ronalee reported that she has received a supply of prong collars so instructors can refer students to the Store. There is also a good supply of treats and aprons. She would like to purchase a few books. She noted that the store does not have a set budget.

III. **Continuing Business**

Banquet-Awards Reminders: Elaine Stoermer reported that she has only received a few registrations for the Banquet. It was agreed that registration flyers will be placed in the building this week since classes are starting. They will also be sent out again by email and will consider sending a paper mailing as well to make sure people respond.

The deadline for titles and pictures is this Friday, January 11th.

Scottie Meyer Nominations: Kathy Roberts reported that she has only received one nomination besides the eight she has written.

IV. New Business

Several work groups were formed to review the following areas and bring recommendations to the board:

Website, Social Networking and List Guidelines: Krista Anthony, Curt Givens, Mary Kemphaus, and Terri Jerkes (Website). Krista noted that they may recommend deleting the current Yahoo groups and creating new invite-only groups.

Asset Management & Rental Agreements: Karen Pompei and Kathy Roberts. This group will implement the Inventory form we approved early in 2012. They will also review club rental agreements, and possibly have them reviewed by Laura Martin for legal advice, to confirm that they are appropriate.

Membership Protocol and Vouchers: Krista Anthony and Deb Arnold will review the current policies. They will also look at bringing back a New Member Orientation.

Trial Management Manuals: The manuals used for AKC events need to be reviewed. More members need to be trained. Kathy Roberts noted that Queen City has an electronic "History Book" for their club that contains a lot of information. They were able to look in the book for information on when they purchased their flooring and the products they use for cleaning. Gem City might want to consider creating such a resource.

V. Next Meeting

The next board meeting will be held at 7:00 p.m. on Monday, February 4, 2013, at the building.

It was agreed that a Membership Meeting will be held on February 18th at 7:30 p.m. It was suggested that we do a brief presentation at that meeting on items in the Standing Rules such as building use and protocol for returning rooms to original set up if things are moved during practice.

VI. Adjournment

Diane Harrison moved to adjourn the meeting at 8:30 p.m. Krista Anthony seconded and the motion passed unanimously.

Respectfully submitted,


Gayle L. Ingram, Secretary


Kathy Roberts, President

Agenda
Gem City Dog Obedience Club Board Meeting

Location: Training Building 1654 Springfield St Dayton, OH 45459
Date: January 7, 2013 7:00 PM

Board Members:

Krista Anthony	Curt Givens	Diane Harrison	Elaine Stoermer
Mary Beam	Gayle Ingram	Kathy Roberts	
Karen Pompei	Carole Lenehan	Pam Murn	
Deb Arnold	Ronalee McKnight	Nancy Beeman	

- 1) Welcome, Opening Remarks and Call to Order
 - a) Form passed out last month was not needed for non-AKC Events
- 2) Reports-
 - a. Secretary
 - b. Treasurer
 - c. Registrar
 - d. Obedience
 - e. Agility
 - f. Conformation
 - a) Earth Dog
 - i) Barn Hunt/CAT tests
 - b) Operations
 - i) Building Flooring
 - ii) Basement Door
 - iii) No Parking Signs
 - c) Sunshine
 - d) Public Relations
- 3) Old Business
 - a) Banquet-Awards Reminders
 - b) Scottie Meyer Nominations
- 4) New Business
 - a) Barn Hunt and
 - b) The Quest for Best Practices
 - i) Website, Social Networking and List Guidelines
 - ii) Asset Management & Rental Agreements
 - iii) Membership Protocol and Vouchers
 - iv) Trial Management Manuals

TREASURER'S REPORT **JANUARY 2013**

Elaine Stoermer

Chase Checking Acct. Balance 1-8-13 \$ 46,841.03
Outstanding checks: 1,159.31

BALANCE: \$ 45,681.72

Chase Money Mkt. Balance 1-8-13 \$ 44,341.34

Total January 18, 2013: **\$ 90,023.06**

Income - December 2012

Deposit 12/20/12 \$6,099.68

Sources: Membership - \$ 290.00
Mason Dixon- \$ 925.00
CCC - \$2,867.68 (CPE \$1,246/UKC Conf \$1,621.68)
Auction- \$1,913.00 (Net - \$1,403.00)

Chase Credit Card: \$1,515.68

Agility Equipment- \$1,358.06 (Total equip +organizing expense: \$2,595.45 to date)

January Expected \$ - Obedience, Rally, Conformation Classes, and Agility; Banquet fees.