

**Gem City Dog Obedience Club
Board Minutes
5/7/18**

Board Members Present: Carol Coffey, Kathy Combs, Sherri Heizer, Kathy Hilt, Terri Jerkes, Mary Kemphues, Brenda Marcks, Kathy Roberts, Leah Schiller, Elaine Stoermer, Charlotte Weisner, Tami Woodrow

Call to Order: 7:05 p.m. by Terri Jerkes. Motion to approve board minutes from meeting held on 4/8/18 was made by Sherri Heizer; seconded by Leah Schiller. Motion passed unanimously.

Membership: - Tami Woodrow. Tami will be sending out mid-year vouchers after she receives hours from the recent CAT and Agility trials.

Treasurer – Kathy Roberts. Kathy provided GCDOC financial information as requested at the April 20 membership meeting. See attached.

Barn Hunt / Earth Dog– Mary Kemphues. The Dachshund Club had their trials last weekend. They had a bigger than anticipated entry for Earth Dog.

Registrar – Kathy Hilt. Nothing new to report.

Conformation – Kathy Combs. Kathy recently deposited \$65 for conformation run-throughs.

Lure Coursing – Leah Schiller. The CAT Test held on April 14 went really well. The storms held off until late in the trial and only about six dogs had to run in the rain. Planning on September 29th for the Fall test. Kathy Combs made a motion to accept September 29th for the Fall test; seconded by Kathy Roberts. Motion passed unanimously.

Obedience – Angela Profitt. Not in attendance.

Rally– Elaine Stoermer. Nothing new to report.

Agility – Sherri Heizer. Agility classes are going well. Sherri expressed concerns with how CPE left the equipment after the last trial. Sherri will contact the chairperson of the CPE trial to discuss.

Old Business:

There will be a scheduled annual check-up of the furnace.

A discussion was held about neighborhood kids playing on the property.

Leah has been investigating the possibility of installing hand dryers in the rest rooms. The club is currently spending approximately \$62 a month on paper towels in the bathroom. Hand dryers would be approximately \$170 plus \$200 to run electricity. Motion made for a hand dryer to be installed in each rest room made by Leah Schiller; seconded by Elaine Stoermer. Motion did not carry.

New Business:

Elaine distributed the proposed rental rates for members and non-members of Northcutt. Rent is \$500 for entire building; \$100 for front room; \$400 for turf room. All subject to negotiations. Rental rate for non-profit use by non-member, e.g. 4-H is \$50 which is subject to waiver. CCC rates vary by events. CPE is \$750 plus workers. A sliding scale is used for UKC or WCRL when entries are low and events serve our members. Elaine will prepare the updated rental rates to be added to the standing rules.

A discussion was held regarding seminars being held at GCDOC. A motion was made by Elaine Stoermer that all potential seminar speakers be approved by the Board; seconded by Tami Woodrow. Motion passed unanimously.

A discussion was held on the cleaning of the front room. The cleaning crew will be mopping the front room monthly. Discussion was held on the cleaning of equipment used by all dogs.

Leah provided an estimate for removal of the tree line along the side of the building. The estimate was \$750.75.

Janet Jones made a proposal that Stacey Parks receive the funds that will be made for barn hunt run through practice. Only barn hunt classes have been approved by the board, not practice. The proposal for practice will be reviewed after the first class session is complete.

Meeting adjourned at 8:48 p.m.

Respectfully submitted,
Brenda Marcks

Gem City Dog Obedience Club
Income and Expenses Summary

	2017		Q1 2018	
Facilities Costs				
Northcutt	66,530.04		10,387.51	
Land	10,022.33		1,725.61	4
Sp St Rent	15,750.00		-	3
Administrative Costs	3,640.25		4,040.01	
TOTAL ADMINISTRATIVE/FACILITIES COSTS	<u>\$ 95,942.62</u>		<u>16,153.13</u>	
Contributions to Costs by Program		% TTL		% COST
Obedience Classes and Trial	20035.57	18.8%	9420.49	19.8%
Freestyle Classes and Event	4096.63	3.8%	269.88	0.6%
ED Program	-240.77	-0.2%	-140	-0.3%
BH Program	3064.41	2.9%	-25	-0.1%
Agility AKC Shows	31220.06	29.3%	21045.22	44.3% 2
Agility Classes and Seminar	11911.03	11.2%	7580	16.0%
Conformation Classes and Rthrus	1795	1.7%	100	0.2%
CAT Tests	2828.62	2.7%	1937	4.1% 1
CCC Rentals and Donations	23874.08	22.4%	5886.04	12.4%
Membership Dues Less Programs	5201.37	4.9%	-1293.75	-2.7%
Other Income (Includes Sales of Equipment/Flooring)	2771.71	2.6%	2738.86	5.8%
	<u>\$ 106,557.71</u>		<u>\$ 47,518.74</u>	

NOTES:

- 1 CAT TEST ENTRIES WITH NO EXPENSES
- 2 MARCH AKC TRIAL ENTRIES NO EXPENSES
- 3 NO SPRINGFIELD ST RENT IN 2018
- 4 LAND OVERHEAD INCREASES IN SUMMER/SPRING AS EQUIPMENT IS SERVICED AND GRASS MAINTENANCE

3:57 PM

05/03/18

Cash Basis

Gem City Dog Obedience Club
Assets and Liabilities
 As of April 30, 2018

	Apr 30, 18
ASSETS	
Current Assets	
Checking/Savings	
10200 · CHASE BANK CHECKING	41,276.05
10400 · CHASE BANK SAVINGS	14,435.87
10500 · Petty Cash Advances	650.00
Total Checking/Savings	56,361.92
Other Current Assets	
PREPAID EXPENSES	390.69
Total Other Current Assets	390.69
Total Current Assets	56,752.61
Fixed Assets	
15000 · GENERAL PURPOSE FURNITURE & FIX	27,251.91
15500 · Computer Equipment	1,804.50
15600 · Mowers and Land Equipment	2,455.25
15700 · buildings and Land Owned	
15720 · 4920 Northcutt Place	26,125.00
15750 · NORTHCUTT IMPROVEMENTS	
15780 · Surveillance Cameras	602.02
15781 · NEW DOORS (2016)	11,448.56
15750 · NORTHCUTT IMPROVEMENTS - Other	112,192.22
Total 15750 · NORTHCUTT IMPROVEMENTS	124,242.80
Total 15700 · buildings and Land Owned	150,367.80
16000 · Training Equipment	6,001.13
16300 · Buildings and Lhold Improvement	
16320 · ValleyCrest Buildings and Land	3,600.00
Total 16300 · Buildings and Lhold Improvement	3,600.00
16600 · General Purpose Equipment	22,215.65
17000 · Accumulated Depreciation	-69,320.00
Total Fixed Assets	144,376.24
TOTAL ASSETS	<u>201,128.85</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	834.09
Total Liabilities	834.09
Equity	200,294.76
TOTAL LIABILITIES & EQUITY	<u>201,128.85</u>

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05/03/18

Cash Basis

Gem City Dog Obedience Club

Profit & Loss

January through April 2018

	Jan 18	Feb 18	Mar 18	Apr 18	TOTAL
Ordinary Income/Expense					
Income					
40000 · Income					
40100 · Class Registration Fees	0.00	9,990.00	9,210.00	725.00	19,925.00
40200 · Trial/Test Entry Fees	0.00	18,001.00	12,892.00	13,749.90	44,642.90
40400 · Rental Fees-Land and Building	0.00	2,125.00	2,625.00	0.00	4,750.00
40700 · MEMBERSHIP PROGRAM INCOME	0.00	250.00	0.00	390.00	640.00
40800 · Contr for Trial Volunteers	0.00	1,136.04	0.00	0.00	1,136.04
40900 · Store Income	0.00	20.00	0.00	127.00	147.00
Total 40000 · Income	0.00	31,522.04	24,727.00	14,991.90	71,240.94
Total Income	0.00	31,522.04	24,727.00	14,991.90	71,240.94
Expense					
VOIDED CHECK	0.00	0.00	0.00	0.00	0.00
50500 · Cost of Running the Store	0.00	0.00	0.00	14.37	14.37
51000 · Trial/Test Expenses					
52000 · Awards	0.00	0.00	783.26	0.00	783.26
52500 · Judging Fees	0.00	1,576.50	0.00	2,208.45	3,784.95
53000 · Judges Travel	0.00	1,900.60	0.00	1,938.48	3,839.08
53700 · BUILDING CLEANING POST/PRE TRIA	0.00	0.00	112.39	112.61	225.00
54000 · Judges Meals	0.00	0.00	0.00	23.97	23.97
55000 · Trial Supplies	-94.88	162.82	22.89	775.81	866.64
56000 · Worker Hospitality/Raffle	0.00	1,449.12	0.00	1,753.57	3,202.69
56100 · Exhibitor Gifts	275.75	226.95	0.00	237.14	739.84
56500 · Registry Fees	165.00	0.00	3,337.50	4,968.50	8,471.00
56650 · PROFESSIONAL ASSISTANCE	0.00	0.00	0.00	1,845.50	1,845.50
Total 51000 · Trial/Test Expenses	345.87	5,315.99	4,256.04	13,864.03	23,781.93
57000 · Seminar/Class Expenses	1,360.00	245.00	0.00	980.00	2,585.00
57200 · Class Supplies-Copying/Aids	76.00	32.14	211.37	0.00	319.51
60100 · WEBSITE & INTERNET	74.99	0.00	179.88	0.00	254.87
60400 · Bank Service Charges	0.00	0.00	0.00	12.00	12.00
64000 · Membership Programs	1,709.88	-203.59	37.46	82.00	1,625.75
67200 · Repairs and Maintenance					
67250 · Northcutt Repairs Maintenance	1,048.25	136.30	441.23	1,715.14	3,340.92
67200 · Repairs and Maintenance - Other	14.96	0.00	53.59	0.00	68.55
Total 67200 · Repairs and Maintenance	1,063.21	136.30	494.82	1,715.14	3,409.47
68100 · Telephone Expense	74.21	74.93	0.00	145.39	294.53
68600 · Utilities					
68660 · Land Utilities	119.94	153.42	181.52	511.78	966.66
68670 · Utilities - Northcutt	1,432.31	3,485.07	2,487.62	2,617.64	10,022.64
Total 68600 · Utilities	1,552.25	3,638.49	2,669.14	3,129.42	10,989.30
69000 · Real Estate Taxes	0.00	2,562.23	0.00	0.00	2,562.23
Total Expense	6,256.41	11,801.49	7,848.71	19,942.35	45,848.96
Net Ordinary Income	-6,256.41	19,720.55	16,878.29	-4,950.45	25,391.98
Other Income/Expense	-90.14	2,809.00	0.00	285.00	3,003.86
Net Income	-6,346.55	22,529.55	16,878.29	-4,665.45	28,395.84