

Gem City Dog Obedience Club

Board Meeting

February 7, 2011

Location: GCDOC Building

Date: February 7, 2011 7:00 p.m.

Board Members:

Mary Beam (absent)
Cheri Davis
Lori Genaw (absent)
Curt Givens
Gayle Ingram

Carole Lenehan
Maggie Melton
Rick Roberts (absent)
Amy Runyon
Roberta Rupert

Jennifer Scott (absent)
Elaine Stoermer
Tami Woodrow

I. Welcome and Call to Order

Due to the absence of Lori Genaw (airport delay) Tami Woodrow called the meeting to order.

II. Reports

a. **Secretary (Gayle Ingram)**

Cheri Davis moved to accept the minutes of the January 17, 2011 board meeting. It was seconded by Curt Givens and passed unanimously.

b. **Treasurer (Tami Woodrow)**

Checking	\$31,000.16
Savings	<u>\$44,208.69</u>
Total	\$75,208.85

Tami distributed a summary of income and expenses for 2010 by category. After subtracting the expenses from the income, the Club showed a profit of \$13,752.56 for 2010.

Curt Givens moved to accept treasurer's report. It was seconded by Amy Runyon and passed unanimously.

c. **Membership (Amy Runyon, chair)**

Amy distributed the new 2011 Membership Directory. Several members missed the cutoff and because they did not pay their membership dues, they were pulled from the membership directory. Discussion ensued on the procedure for reinstating a member after they are removed due to failure to pay dues or failure to meet the minimum service requirements (volunteer hours).

Curt Givens moved to accept membership report. It was seconded by Cheri Davis and passed unanimously.

d. **Registrar (Carole Lenehan)**

Carole distributed the Class Evaluations Summary for Session 1, 2011 which included number of dogs registered (154), amount (\$5,472.50) and manner of payment. Carol reported that there are plans to include a Thursday morning beginner puppy class in Session 2.

- e. Obedience (Elaine Stoermer, Director)
No report.
- f. Agility (Maggie Melton)
Maggie reported that everything is set for the February AKC trial. Some equipment is still frozen into the ground at the Land and they are still looking for a chief course builder. There was discussion on the possibility of using a facility at the fairgrounds in Springfield for future trials. More research will need to be done on cost and availability of possible sites.
- g. Conformation (Jennifer Scott)
Amy Runyon reported on a discussion she had with Jennifer Scott regarding the upcoming AKC trial. Steve Scott is the Trial Secretary but he is currently working in Detroit. The question was raised if someone else would be allowed to perform the secretary functions if he is unable to make it to the trial. It was explained that the rules state that the Trial Secretary must be on site and must sign all the necessary forms. Amy will relay this information to Jennifer.
- h. Earth Dog (Curt Givens)
Curt reported that they have all the judges confirmed. They will run the applications on line tomorrow. They are waiting for the weather to break to go to the land to check the fences. Several members reported that there are several large holes in the fences toward the back of the property and there is one break in the trial ring. Some holes were temporarily repaired but not all those repairs are still in place. It will be necessary to do a thorough post to post check and repair before the trial.
- i. Operations (Rick Roberts)
Members noted that the trash and porta potty contracts were not cancelled for the winter so we are still paying \$165/month for trash pickup and \$175/mo for porta potty cleaning. Next year we will want to cancel those once activity ends in the fall/early winter.
- j. Sunshine (Cheri Davis / Joyce Osborn)
Cheri reported that since November 2010 seven cards were sent for a cost of \$2.47 each. Four people received flowers (\$48.10 each) and one more will be sent this week. Cheri suggested that Joyce Osborn be recognized at the banquet for all she does. It was also suggested that a card be sent to Carole Pittman thanking her for all the years she taught classes. Both requests were approved by consensus.
- k. Publicity/Public Relations (Cheri Davis)
Cheri reported that she had received information regarding ThinkTV's Great TV Auction which takes place April 11 – 16. In the past GCDOC has donated two \$400 gift certificates which entitles each purchaser to enroll a dog in each of the five sessions during one year. If we agree to be a ThinkTV Sponsor and contact them soon, we will be mentioned in the broadcast and be included in the scrolling list of sponsors. Amy Runyon moved to donate two Club Certificates to the auction. It was seconded by Carole Lenehan and passed unanimously.
- l. Store (Roberta Rupert)
Roberta reported that the store is well stocked. She does have an order in to J and J Dog Supplies.

III. Continuing Business

- Funding Request Application. Gayle distributed a draft application and scoring matrix for sponsorship requests.

The application was approved by consensus and it was agreed that the GCDOC would act as the review committee. Gayle Ingram will make the final changes to the form and place a supply on the loading dock so all board members will have easy access to them.

- Release of Liability Forms. Gayle distributed liability forms which had been emailed to members by Elaine Stoermer. Discussion ensued on how the forms should be used.

The group agreed by consensus that the liability form should be signed by all new members when they join and that every GCDOC member should have a form on file which is updated annually. Members signed a form when they paid their dues in 2009 but no form was sent with the 2010 or 2011 renewal letters. It was agreed that everyone signing up for Session 2 will be required to sign a Release of Liability form. The forms should be given to Amy. The form will be sent out with the 2012 renewal letters.

- Review of Types of Membership. Amy Runyon announced that she will be bringing up the issue of Family memberships later in the year. The definition of Family membership will include members of the household which can include children under the age of 18 who live at home. There may be price breaks for family members who do not live in the home. Amy will present this issue at the April membership meeting.
- Member Fun Day. The idea of holding a day where GCDOC members can be exposed to all the venues offered by the Club was raised at the last meeting. Tami Woodrow asked that more discussion on how to organize this event be held at the next meeting.
- Incident Report. Elaine Stoermer had emailed the current Incident Report to members. The members reviewed the form and felt that only an email for each of the directors should be included on the form. Carole Lenehan moved to approve the form. It was seconded by Cheri Davis and passed unanimously. The forms will be placed on the dock for easy access.
- Event Calendars. The only item that appeared to be missing from the calendar in the Building is the Miami Valley Pet Therapy class on Tuesdays from 10:00 to 12:00. It is on the calendar on the website. Carole Lenehan reported that the group that had contacted her about renting the building in July has never confirmed. She believes they have found accommodations elsewhere.

IV. New Business

Reminder: Budgets from each director should be prepared for submission at the March Board meeting.

V. Next Meeting

The next meeting will be held at 7:00 p.m. on Monday, March 7, 2011, at the building.

VI. Adjournment

Curt Givens moved to adjourn the meeting at 8:20 p.m. Carole Lenehan seconded and the motion passed unanimously.

Respectfully submitted,


Gayle L. Ingram, Secretary


Tami Woodrow, Treasurer

Net Worth

Checking	31,000.16
Savings	44,208.69
Total	75,208.85

Income and expenses for 2010

Category

1/1/2010 to 12/31/2010

Income Categories

Administration Income	1,055.50
Agility Income	74,523.05
Conformation Income	2,108.00
Earth Dog Income	4,954.93
Facility Income	15,787.75
Flyball Income	65.00
FreeStyle Income	1,737.10
Membership Income	10,459.00
Obedience Income	30,746.25
Rally Income	2,600.00
Ways & Means Income	2,437.22
Total Income Categories	146,473.80

Expense Categories

Administration	8,638.65
Agility Expense	42,169.87
Conformation Expense	17.89
Earth Dog Expenses	1,990.03
Facility Expense	55,989.75
FreeStyle Expenses	1,345.20
FreeStyle Expenses/Julie Flanery Seminar	578.61
Membership Expense	6,915.41
Obedience Expenses	11,116.46
Ways & Means Expense	1,594.42
Expense - Unassigned	2,364.95
Total Expense Categories	132,721.24

Grand Total	13,752.56
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